



WELCOME/PLEDGE OF ALLEGIANCE

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:30 pm on May 5th by Mayor Larry Solomon.

Pledge of Allegiance

Mayor Solomon led all attendees in the pledge to the flag.

Roll Call

A quorum was present and a roll call was taken: Commissioner Jeremy Ramage (NOT PRESENT), Commissioner John Mefford, Commissioner Eric Dulaney, Commissioner Brian Garner and Mayor Larry Solomon.

Approval of Minutes

Mayor Solomon asked for approval of the April 5th, and April 26th meeting minutes. Commissioner Dulaney motioned to both sets of meeting minutes with no changes. Commissioner Mefford seconded the motion.

Motion Approved 4-0.

Visitors and Guests Wishing to Speak

No members of the public were present for the meeting.

Mayor's Comments

Mayor Solomon reported that he and Administrator Plummer attended the Judge/Executive and Three Mayors Meeting on April 29th. The topic of the meeting was the new Fiscal Year budget for the Boone County Planning Commission. He shared that the budget proposed reflects the per capita formula implemented approximately 4 years ago. Furthermore, they were proposing a 4% increase in their budget for new equipment.

The Mayor highlighted some top items in the budget that is set for first reading that evening. He started with staffing and potential wage discussions. During which, he discussed how the city is now budgeting for health benefits and increases in CERS contributions. Other objectives noted in the budget came be seen in new programs such as the Duke LED lighting program, equipment upgrades for the city building, bi-annual services, planning and zoning contributions and community projects such as the Mt. Zion Road Landscaping Improvements Project. After general highlights from each section, Mayor Solomon ended the report noting that the city expects approximately \$1.7 million in revenue this coming fiscal year.

Financial Reports

The financial report was delivered by Clerk/Treasurer Christina Everman. She explained that the fiscal committee, minus commissioner Ramage, met that morning and reviewed the April expenses. April expenses were fairly regular and we have about 1.8 million across all counts. Without considering our cares act funding, we are approximately 85% of the way through the year, so we are on target.

Commissioner Dulaney inquired the accuracy of some numbers in the current budget as presented. Specifically, he questioned the surplus of \$91,000 in real property tax revenue and how that could be. Treasurer Everman commented that most of that revenue was coming from the newly annexed Traemore subdivision property taxes. Additionally, there were other areas of growth for the city within the Westbrook and Harmony subdivisions. He also inquired about the deficit shown on the three-column report. The combination of using the municipal-road aid funding in addition to approved overages combined for the negative \$14,000.

Motion to approve the Financial Report was made by Commissioner Dulaney, and seconded by Commissioner Garner.

Economic Development Committee Report.

Commissioner Dulaney reports that we are still in conversation with the Boone County Forestry Commission on the Mt. Zion Landscaping project. The Forestry Commission will be surveying the corridor of Mt. Zion and will combine their thoughts with our direction as well. Secondly, he notes that we have preplanned expenses in the budget which can go towards this project plus the Gateway signage.

Additionally, Commissioner Dulaney discussed the updated sidewalk ordinance to help reflect the roles and responsibilities regarding maintenance and ownership. There were some sidewalks which fall into City maintenance based upon their location, but there were not that many. Commissioner Dulaney went onto say that any ordinance violations can be enforced in multiple ways. First is to alert the homeowner that the city can replace it and bill to the resident, or second is to hand over violations to the Code Enforcement Board. Additional discussion ensued over the process for next year. There was consensus that in the FY22 budget, all sidewalk problems will be inventoried, and a letter will be sent providing an opportunity for the homeowner to fix the issue. If the issue is not fixed, a follow visit from our Code Enforcement official will then follow.

Public Works Committee Report.

Commissioner Garner reported that the Street repair/resurfacing documents were completed, and they were posted online with an advertised bid to open May 25th at 4:00 pm. There were a total of 8 streets to be resurfaced, 16 streets being sealed, 3 with edge drains. Regarding the 62 LED lights, the PW Committee is working to finalize specifications. The city is still awaiting final inspection from the state; this means that said inspection will most likely occur within the August timeframe. Additionally, Riegler Blacktop had sent over a late invoice which we did owe from last year's street repair program; this is an additional to this fiscal year budget.

Engineer Burke shared that the 47-unit development for the RJ Riegler development has started and the city has authorized an encroachment permit for Lea Way as it intersects Callie Way. They are working with the Boone County Planning Commission to finalize plans.

New encroachment permits have been filed and authorized with Duke Energy. 8000 linear feet of new lines on new poles along Mt. Zion road will take place over the next few months. In some places, the old wooden poles will be replaced with new metal poles which may be just a few feet higher. Remaining lines will be transferred over to the new poles as well. The timeframe for this will be from the first of May through the end of August.

Engineer Burke also attended presentations of FIRM mapping for the city of Union. He reported that they were sending us new panels for our attention. The city will have the ability to petition errors prior to Spring of 2022.

Lastly, Engineer Burke explained that he attended a webinar for Demandstar. Demandstar is a free service which allows contractors to have a one-stop shop concerning new jobs. The city can set up a free account and possibly increase competition for our publicly bid jobs. On this note, Engineer Burke shared his thoughts on how this service may help us secure a contractor to handle the LED lights along Mt. Zion Road.

Commissioner Mefford asked for an update on the Cincinnati Bell Fiber updates. Engineer Burke shares that the company redid some of the applications but haven't had much lately to consider. Mayor Solomon shared the new initiative with Boone County and Cincinnati Bell may be the cause of this reconsideration. Boone County has initiated a multi-million-dollar deal that will connect fiber internet lines to each and every home in Boone County. Administrator Plummer shared that ARPA funding could help compound these efforts as well.

Communications Committee Report.

Commissioner Mefford shares that the honor banner opportunity to purchase them has come and gone. The city now has 7 banners purchased and will move forward with placing them up by Memorial Day.

Over the last month, Commissioner Mefford and Administrator Plummer met Vito, from Vito's fireworks, on site at Ryle High School. They reported that Vito is planning to fire the fireworks off at the practice fields along Raider's way. Viewing will be possible in the Ryle parking lot and other grassy areas. A test fire should happen mid-to late May. Meetings with Boone County Park Staff have yet to be held, but they are now scheduled.

City Administrator Report.

Administrator Plummer reports on the American Rescue Plan estimates which range on average around \$1.5 million. He mentioned that the city will need to have an active Duns number and be registered for the SAM system.

The recruiting effort to fill the Communications Director/Assistant CAO position has yielded 230 applications from Indeed and 20 in person submittals. The interviewing process will start this month, and hopefully have a the position filled by the next City Commission Meeting. Clerk Everman and Administrator Plummer will vet the applicants after the May 5th cut off date. After that, two teams of Commissioners will interview the selected candidates for interviewing...the first team will preliminary interview; the second team will conduct interviews among the final candidates.

Legislation.

ORDINANCE 2021-09 - AN ORDINANCE ADOPTING AND ENACTING THE COMPREHENSIVE PAY PLAN FOR THE ANNUAL SALARIES OF THE NON-ELECTED CITY OFFICERS AND EMPLOYEES OF THE CITY OF UNION, KENTUCKY IN ACCORDANCE WITH KRS 83A.070(2). Motion to approve was made by Commissioner Mefford and seconded by Commissioner Dulaney. **Motion approved 4-0.**

ORDINANCE 2021-10 - AN ORDINANCE ESTABLISHING THE DAY AND TIME OF THE MONTHLY CITY COMMISSIONERS MEETING FOR THE CITY OF UNION, KENTUCKY. (2nd Reading). Motion to approve was made by Commissioner Dulaney and seconded by Commissioner Garner. **Motion approved 4-0.**

ORDINANCE 2021-11 - AN ORDINANCE OF THE CITY OF UNION, KENTUCKY APPROVING, WITH CONDITIONS, A REQUEST OF VIOX & VIOX, INC. FOR NORBERT A. KAHMANN TRUST, TIMOTHY KAHMANN AND CHRISTIE KAHMANN FOR A ZONING MAP AMENDMENT, SUCH ZONING MAP AMENDMENT BEING A ZONE CHANGE FROM RURAL SUBURBAN ESTATES (RSE) TO SUBURBAN RESIDENTIAL ONE (SR-1) FOR AN APPROXIMATE 151.7 ACRE SITE LOCATED AT 2298-2318 CLARKSTON LANE, AND THE SOUTHERNMOST, APPROXIMATE 7.5 ACRES OF THE SITE LOCATED AT 2425 LONGBRANCH ROAD, UNION, KENTUCKY (APPROXIMATELY 159.2 ACRES TOTAL). (2nd Reading) Motion to approve was made by Commissioner Dulaney and seconded by Commissioner Garner. **Motion approved 4-0.**

ORDINANCE 2021-12 - AN ORDINANCE OF THE CITY OF UNION, KENTUCKY, IN BOONE COUNTY, KENTUCKY CREATING CHAPTER 91A OF THE UNION, KENTUCKY CODE OF ORDINANCES UPDATING THE CITY OF UNION SIDEWALK MAINTENANCE POLICY AND PENALTIES FOR THE VIOLATION THEREOF AND REPEALING SECTION 91.06 AND 91.07 OF UNION, KENTUCKY CODE OF ORDINANCES. (1st Reading)

ORDINANCE 2021-13- AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022 BY ESTIMATING REVENUES AND RESOURCES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT FOR THE CITY OF UNION, KENTUCKY. (1ST Reading)

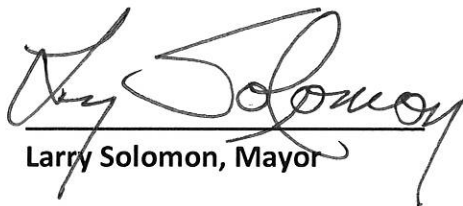
Announcement

Next Regular City Commission Meeting is June 7th, 2021 @ 6:30 PM. Commission Meeting Place: City Building.

Adjournment

Motion to adjourn was made by Commissioner Mefford and seconded by Commissioner Dulaney. **Motion approved 4-0.** Meeting adjourned at 7:46 PM.

APPROVED:


Larry Solomon, Mayor

ATTEST:


Christy Everman, City Clerk