

WELCOME

CALL TO ORDER

The meeting was called to order at 6:30PM on November 1, 2021 by Mayor Larry Solomon.

PLEDGE OF ALLEGIANCE

Mayor Solomon led all attendees in the Pledge of Allegiance.

ROLL CALL

A quorum was present and a roll call was taken: Commissioner Jeremy Ramage, Commissioner Eric Dulaney, Commissioner Brian Garner, Commissioner John Mefford, and Mayor Larry Solomon.

APPROVAL OF MINUTES

Mayor Solomon asked for approval of the October 4, 2021 meeting minutes. Commissioner Mefford made a motion and Commissioner Ramage seconded the motion. **Motion approved 5-0.**

Mayor Solomon then asked for approval of the October 25, 2021 meeting minutes. Commissioner Ramage made a motion and Commissioner Dulaney seconded the motion. **Motion approved 5-0.**

VISITORS/GUESTS WISHING TO SPEAK

David Martin, Circuit Court Clerk, presented information about the Real ID Drivers License and explained the need for strengthening security on driver's licenses. By May 2023, all United State citizens will be required to have a Real ID (or passport) to fly nationally and a passport for international travel. The Real ID may be purchased with a 4-year renewal for \$24 or an 8-year renewal for \$48.

Kentucky has created central Driver's License offices that are managed by the Kentucky Transportation Cabinet. There are currently 21 offices. At least 35 – 40 are planned to be open by June 2022. The closest location for Northern Kentucky residents is in Burlington about a mile from the courthouse. Although walk-ins are accepted, the wait may be long. It would be best to make an appointment and be sure to check their website for a list of required documents when applying for a Real ID. Applicants may provide an email address for future renewal notices and other pertinent information.

MAYOR'S REPORT

Mayor Larry Solomon announced that tonight's meeting would include the 1st Reading of Ordinance 2021-18. There would be no discussion from the Commission nor the public. The 2nd Reading will take place during a Special Commission Meeting on November 3, 2021 at 6:30PM located at the City Building. At that time, there will Commissioners will state their positions on this issue. A vote will then take place.

FY 2020-21 FINANCIAL REPORT

Commissioner Jeremy Ramage provided an update to the Commission on October's financial report which included "the bills to be paid" and the balance sheet. He stated that things were on par. The City's real property tax collection is currently at 83%.

There was a bill from Cerkl, Boone County email distribution service, and Roto Rooter for septic maintenance which will be added to the future budget as an annual expense. There were no questions from the Commission. Commissioner Dulaney made a motion and Commissioner Ramage seconded the motion.

Motion approved 5-0.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Commissioner Eric Dulaney stated that a survey had previously been completed for the gateway monument sign property. The city is awaiting the survey results from Boone County Planning Commission. In addition, concerning the Mt. Zion beautification project, there have been no recommendations yet from the Urban County Forestry Commission.

Commissioner Dulaney then announced that the City of Union will be recognizing Small Business Saturday on November 27, 2021. He introduced local, small business owner, Carrie DePue, of Littlest Angels Learning Center and presented a Proclamation of the day signed by the City Commission.

COMMUNICATIONS COMMITTEE REPORT

Communications Director/Assistant CAO Amy Safran reminded the Commission of the upcoming Veteran's Day presentation and luncheon hosted by StoryPoint and the Daughters of the American Revolution on November 11, 2021. Mayor Solomon has been invited to attend and speak at the event.

Breakfast with Santa will take place at the Union Fire Station on December 11, 2021 from 8:30 AM to 10:30AM. Communications Director/Assistant CAO Safran and Commissioner John Mefford confirmed T-Mobile and Union Presbyterian Church as sponsors. The Union Children's Choir will be present to sing a few holiday songs. The City is asking for donated items in support of the Boone County Animal Shelter.

Safran also announced that the City of Union Photo Contest ended on October 31. The Communications Committee will be reviewing all entries and sharing with the Commission to select the top 3 favorites. Winners will be announced on November 15, 2021.

ADMINISTRATOR'S REPORT

Administrator David Plummer updated the Commission on October operations including the payment of tax bills and the successful hiring a new City Clerk who will start work on November 8, 2021. Also, the Senate just passed a bill to open options on the spending of ARPA funds which will allow more opportunities for general, budgetary programs such as street repairs. Last year, the City of Union issued the COVID relief related funds to help schools and award small business grants.

Administrator Plummer also stated that the City received a quote for requested street sweeping services. A one-time sweep would cost \$4,500 for all Union streets (27 road miles) excluding US Rt. 42 and Mt. Zion Road (due to the speed). It was presented to the Commission to approve one service/sweep in 2021 and then plan for service twice a year starting in 2022. Commissioner Mefford made a motion and Commissioner Garner seconded the motion. **Motion approved 5-0.**

PUBLIC WORKS COMMITTEE REPORT

Commissioner Brian Garner reported that the speed study on Lassing Green was completed and the results did not support speed calling measures. The City is awaiting the report on the speed study for Burleigh Lane and Hempsteade.

Commissioner Garner also stated that the Public Works Committee has been working on designs, quotes, and locations for city entrance/welcome signs. Communications Director/Assistant CAO Safran shared images of the proposed designs for both large, 36"x48", and small, 24"x18", signs. She stated that the cost for 6 large signs from Cincinnati Custom Signs was quoted at \$8,314.17. The estimated cost for each small sign was \$325 dependent upon current vendor prices for metal. Based on the proposed city locations, 8 small signs were suggested. The estimated cost for all 14 signs would be around \$11,000. An approximate cost for installation would be \$1,000. An additional expense would be added for KYTC required breakaway devices for the large pole signs. The request to the Commission to approve the design and expenditure of up to \$13,000 was made. Commissioner Ramage asked that the design be tabled for further discussion. A motion for the approval of the maximum expenditure of \$13,000 was made by Commissioner Garner and Commissioner Mefford seconded the motion. **Motion approved 5-0.**

City Engineer Barry Burke reported that there are still some outstanding issues of work from Riegler to be completed - roughly \$23,000-\$24,000 of repairs left including surface repair and pot holes. The edge drains are done. In addition, six sidewalks and curb and gutter work has been completed by TMS. The City continues to work with Riegler on the unfinished 2021 street repairs.

Looking forward, Engineer Burke stated that the Public Works Committee has discussed increasing the number of streets for resurfacing in future years. It will be determined which streets are most in need. Also, the committee is continuing studies and discussions to develop the best approach for sidewalk repairs moving forward. Engineer Burke then provided an update on the LED lights on the new highway which have yet to be turned over to the City of Union by the Highway Department. Lastly, working with Cincinnati Bell telephone, the 250 or so encroachment permits for underground internet approved in 2016 are still valid. Thirty-nine (39) new ones have been received and will be reviewed and issued accordingly.

Engineer Burke announced that the Northern Kentucky Solid Waste Management is hosting a collection event for Northern Kentucky residents on November 6, 2021 at the UC Health Stadium. And he will be attending the virtual SD1 2021 Annual Co-Permittee Storm Water Pollution Prevention Training on November 16 from 8:00 AM to 9:00 AM.

LEGISLATION/ATTORNEY'S REPORT

MUNICIPAL ORDER NO. 2021-22 – A MUNICIPAL ORDER APPOINTING CHRISTY EVERMAN AS TREASURER FOR THE CITY OF UNION, KENTUCKY. Commissioner Mefford made a motion and Commissioner Dulaney seconded the motion. **Motion approved 5-0.**

MUNICIPAL ORDER NO. 2021-23 – A MUNICIPAL ORDER APPOINTING TAMMY WILHOITE AS CITY CLERK FOR THE CITY OF UNION, KENTUCKY. Commissioner Garner made a motion and Commissioner Ramage seconded the motion. **Motion approved 5-0.**

MUNICIPAL ORDER NO. 2021-24 - A MUNICIPAL ORDER APPOINTING MICHAEL D. SCHWARTZ AS ZONING ADMINISTRATOR FOR THE CITY OF UNION, KENTUCKY IN ACCORDANCE WITH KENTUCKY REVISED STATUTE (KRS) 100.271. Commissioner Ramage made a motion and Commissioner Mefford seconded the motion. **Motion approved 5-0.**

ORDINANCE 2021-18 - AN ORDINANCE OF THE CITY OF UNION, KENTUCKY APPROVING, WITH CONDITIONS, A REQUEST OF VIOX & VIOX, INC. (APPLICANT) FOR 9541 US 42, LLC AND FLORENCE CHRISTIAN CHURCH (OWNERS) FOR A ZONING MAP AMENDMENT FROM RURAL SUBURBAN ESTATES/UNION TOWN OVERLAY (RSE/UTO) AND UNION NEIGHBORHOOD OFFICE (UNO) TO UNION COMMERCIAL/UNION NEIGHBORHOOD OFFICE/URBAN RESIDENTIAL TWO/PLANNED DEVELOPMENT (UC/UNO/UR-2/PD), AND A VARIANCE, FOR A 61.889 ACRE SITE LOCATED AT 9253 AND 9357 OLD UNION ROAD (ON THE EAST SIDE OF OLD UNION ROAD BETWEEN THE VILLAS OF FOWLER'S CREEK DEVELOPMENT AND THE PROPERTY AT 9513 OLD UNION) AND ALONG THE WEST SIDE OF US 42 BETWEEN THE US 42/FOWLERS LANE INTERSECTION AND THE US 42 SWEET HARMONY LANE INTERSECTION UNION, KENTUCKY. (1st Reading)

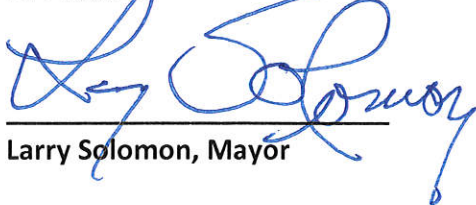
ANNOUNCEMENTS

Mayor Solomon announced that the City Commission will hold a Special Meeting on Wednesday, November 3, 2021 at 6:30 PM at the Union City Building, 1843 Bristow Dr., Union, KY 41091. A Zoom link will be available for online viewing

ADJOURNMENT

A motion to adjourn was made by Commissioner Mefford and seconded by Commissioner Ramage at 7:26PM. **Motion approved 5-0.**

APPROVED:


Larry Solomon, Mayor

ATTEST:


Tammy Wilhoite, City Clerk