



REGULAR MEETING MINUTES  
March 7, 2022 – 6:30 PM

**WELCOME**

**CALL TO ORDER**

The meeting was called to order at 6:30PM on March 7, 2022 by Mayor Larry Solomon.

**PLEDGE OF ALLEGIANCE**

Mayor Solomon led all attendees in the Pledge of Allegiance.

**ROLL CALL**

A quorum was present and a roll call was taken: Commissioner Eric Dulaney, Commissioner John Mefford, Commissioner Jeremy Ramage, and Mayor Larry Solomon. Commissioner Brian Garner was absent.

**APPROVAL OF MINUTES**

Mayor Solomon asked for approval of February 7, 2022 meeting minutes. Commissioner Mefford motioned and Commissioner Dulaney seconded that motion. **Motion approved 4-0.**

**VISITORS/GUESTS WISHING TO SPEAK**

Colleen Maier, Executive Director of C.A.S.A. (Court Appointed Special Advocates), shared detailed information about their program and mission to train volunteers to act as advocates in court for abused and neglected children. The Boone County C.A.S.A. group is in desperate need of volunteers to help children, educate the community, join the Board of Directors, and/or support fundraising efforts. C.A.S.A.'s next fundraising event is scheduled for April 29, 2022 from 8:00AM-9:00AM at The Gardens of Park Hills.

Bill Price, candidate running for Constable District 2, introduced himself to the Commission and shared some background information supporting his interest in running for the position.

Chet Hand, Chairman of the Boone County Republican Party (BCRP), addressed the Commission and provided information about himself and the Boone County Republican Party. He stated that the party now consists of 189 Precinct Officers spread throughout Boone County and the City of Union. BCRP's goal is to work together with city and county elected officials.

**MAYOR'S REPORT/COMMISSIONERS' REPORT**

Mayor Solomon postponed the discussion regarding ARPA funds until the next meeting when Commissioner Garner will be present. Mayor Solomon then communicated that he and Commissioner Garner recently attended a Caucus Meeting at the City of Elsmere. Mayor

Solomon recommended scheduling Special Meeting/Caucus Work Sessions on an ongoing basis the third Monday of each month beginning March 21, 2022 at 6:30PM. Commissioners Ramage, Mefford, and Dulaney were in agreement.

Mayor Solomon communicated that budget meetings will begin in April. Additionally, Administrator Plummer is in process of developing a job description for the agreed upon Public Works Director. The developed job description will be provided to the Commission at the upcoming March 21, 2022 meeting.

#### **FY 2020-21 FINANCIAL REPORT**

Commissioner Ramage presented January's financial report. The most recent snow removal billing was approximately \$65,000; when this billing hits the balance sheet, the snow removal budget will have approximately \$10,000 remaining. At 97% collected, Commissioner Ramage reported that the real and tangible taxes are in good shape. Commissioner Ramage requested approval of the monthly bills. Commissioner Mefford made a motion and Commissioner Dulaney seconded the motion. **Motion approved 4-0**

#### **ECONOMIC DEVELOPMENT COMMITTEE REPORT**

Commissioner Dulaney presented on the Gateway monument project proposal of \$9,875 from Viox & Viox which included an evaluation of the site, designs, communication with KYTC, and sending out the bids. A motion was requested to approve the allocation of \$9,875 to Viox & Viox to proceed with the project. Commissioner Ramage made a motion and Commissioner Mefford seconded the motion. **Motion approved 4-0.**

Commissioner Dulaney also announced that a Union Business Mixer is scheduled to take place on April 7, 2022 from 6:00PM-7:00PM at Boomtown Biscuits & Whiskey. Local business owners and those who do business in Union will be invited. This event will provide an opportunity for attendees to network, as well as learn about City updates and developments. Appetizers will be provided. Drinks will be available for purchase. Additionally, Commissioner Dulaney reported that only five (5) Business Cooperative Surveys were completed and returned by Union businesses; 49 surveys were sent out.

#### **COMMUNICATIONS COMMITTEE REPORT**

Commissioner Mefford announced that the City of Union was recently ranked as the 8<sup>th</sup> Best City to Raise a Family in the South per an article in The Lane Report and based on Dwellics data analysis on 200,000 Southern cities and ranking the top 100. Mayor Solomon stated that these findings were consistent with the Claritas demographic data that he procured for the city several months ago. Recognition of these types confirm that the City of Union is a great place to live and raise a family.

The upcoming Easter Egg Hunt is scheduled for April 16, 2022 from 8:30AM-10:30AM at Union Presbyterian Church. There will be two hunts separating age groups. In addition, coffee, donuts, and juice will be provided, as well as volunteers dressed as bunnies, balloon artists, and

chances to win Easter filled bags. Kona Ice and Travelin' Toms food trucks will be offering items for purchase.

Union Celebrates America will take place on June 24, 2022 featuring the band DV8, additional food trucks, tables, trash cans, port-a-lets, and directional signage. A meeting with Vito's Fireworks is scheduled for March 14. And school groups are considering the sale of glow sticks as a fundraiser. Day after street sweeping services and grass clean up has been scheduled for June 25.

Commissioner Mefford announced that a new City event, the Bourbon & Bluegrass Festival, will take place on October 22, 2022 from 3:00PM-7:00PM at Farm Haven/Ferguson Property. The event will feature live bluegrass music, food trucks, bourbon distillers, and some activities for the kids. The committee is early in the planning stages.

Commissioner Ramage shared the updated City Sign renderings and asked for any last discussion from the Commission. Mayor Solomon made a suggestion for the back of the large signs and all were in agreement. Some discussion followed. Funding was previously approved for the purchase. A motion was made to approve the design by Commissioner Mefford and the motion was seconded by Commissioner Dulaney. **Motion approved 4-0.**

#### **ADMINISTRATOR'S REPORT**

In the absence of City Administrator David Plummer, Communications Director/Assistant City Administrator Amy Safran reported that the staff has received several quotes to replace the office copy machine which is approximately 10 years old. Replacement parts for the current copier are no longer available and a new copier is needed. Two quotes were received...the first from Millennium; the second from Waltz. (Modern Office Methods did not respond to the bid sent out). The current copier machine and service is through Millennium which presented the lowest quote. Staff proposed continuing service from this company and requested a motion to approve purchasing this new copier at \$5,422.11 with a \$60/month usage/service fee. Commissioner Mefford made a motion and Commissioner Dulaney seconded the motion. **Motion approved 4-0.**

#### **PUBLIC WORKS COMMITTEE REPORT**

Commissioner Garner provided a written Public Works update to Communications Director/Assistant City Administrator Amy Safran. Safran reported that City Engineer Barry Burke has completed the bid documents for the Street Repair Project for this year. The bid project was posted to the City website and the link made available to the City Commission prior to the meeting. Approval is requested to proceed with public notice and bid opening on March 29, 2022. A motion was made by Commissioner Ramage and the motion was seconded by Commissioner Dulaney. **Motion approved 4-0.**

Safran summarized highlights from the 2021 Street Repair report. The Public Works Team recommends...

- Resurfacing 5,320 linear feet of city streets.
- Painting all intersections with white stop bars.
- Completing 234 linear feet of concrete curb and gutter work including 117 slabs of sidewalks around the city.
- Completing 1090 linear feet of edge/side drain work.
- Restriping 20 speed humps and 2 speed tables.

Additionally, Ground Systems is now working on two potholes of significance...one on Hempsteade Drive and one on Pembroke Drive. The cost of these repairs is \$300 each.

#### **LEGISLATION/ATTORNEY'S REPORT**

##### **RESOLUTION 2022-01 A RESOLUTION AUTHORIZING THE MAYOR FOR THE CITY OF UNION, KENTUCKY TO APPROVE AND SIGN THE ENGAGEMENT LETTER RELATED TO PROPERTY ACQUISITION BONDS**

Commissioner Mefford made a motion and Commissioner Ramage seconded the motion.  
**Motion approved 4-0.**

##### **RESOLUTION 2022-02 A RESOLUTION AUTHORIZING THE MAYOR FOR THE CITY OF UNION, KENTUCKY TO APPROVE AND SIGN THE CONTRACT WITH GRAMMAS AND BROOKFIELD LTD PARTNERS**

Commissioner Ramage made a motion and Commissioner Mefford seconded the motion.  
**Motion approved 4-0.**

##### **RESOLUTION 2022-03 A RESOLUTION AUTHORIZING THE MAYOR FOR THE CITY OF UNION, KENTUCKY TO SIGN THE MUNICIPAL ADVISORY SERVICES AGREEMENT**

Commissioner Ramage made a motion and Commissioner Mefford seconded the motion.  
**Motion approved 4-0.**

##### **MUNICIPAL ORDER 2022-02 A MUNICIPAL ORDER ADOPTING THE INTERNAL REVENUE SERVICE REVENUE STANDARD MILEAGE REIMBURSEMENT RATE**

Commissioner Mefford made a motion and Commissioner Dulaney seconded the motion.  
**Motion approved 4-0.**

##### **MUNICIPAL ORDER 2022-03 A MUNICIPAL ORDER AUTHORIZING REIMBURSEMENT TO THE KENTUCKY STATE TREASURY FOR OVERPAYMENT OF THE AMERICAN RESCUE PLAN ALLOTMENT**

Commissioner Dulaney made a motion and Commissioner Ramage seconded the motion.  
**Motion approved 4-0.**



**ORDINANCE 2022-02 AN ORDINANCE ESTABLISHING THE DAY AND TIME OF THE MONTHLY COMMISSIONERS MEETING FOR THE CITY OF UNION, KENTUCKY (2<sup>nd</sup> Reading)**

Commissioner Dulaney made a motion and Commissioner Mefford seconded the motion.  
**Motion approved 4-0.**

**ORDINANCE 2022-03 AN ORDINANCE PURSUANT TO K.R.S. 83A.050 PRESCRIBING THAT ELECTIONS FOR THE CITY OFFICES OF THE CITY OF UNION, KENTUCKY SHALL BE NON-PARTISAN AS PROVIDED IN K.R.S. 83A.150 AND FURTHER PROVIDING THAT THE NON-PARTISAN PRIMARY ELECTION FOR THE NOMINATION OF CANDIDATES TO ELECTED CITY OFFICES BE ELIMINATED AS AUTHORIZED BY K.R.S. 83A.045(2)(b) AND AMENDING SECTION 31.20 OF THE CITY OF UNION CODE OF ORDINANCES (1<sup>st</sup> Reading)**

**ORDINANCE 2022-04 AN ORDINANCE AMENDING CHAPTER 91A.02 AND 91A.09 AND DELETING SECTION 91A.07 OF THE CITY OF UNION CODE OF ORDINANCES (1<sup>st</sup> Reading)**

**ORDINANCE 2022-05 AN ORDINANCE OF THE CITY OF UNION, KENTUCKY IMPOSING REGULATIONS AND FEES ON THOSE ENGAGED IN FRANCHISES, TRADES, OCCUPATIONS, PROFESSIONS AND OTHER BUSINESSES IN THE CITY. (1<sup>st</sup> Reading)**

**ANNOUNCEMENTS**

Mayor Solomon announced that the City Commission will hold a Regular Meeting on Monday, April 4, 2022 at 6:30 PM at the Union City Building, 1843 Bristow Dr., Union, KY 41091.

**EXECUTIVE SESSION**

Mayor Solomon called an executive session to be held in accordance with KRS 61.810(1)(b) and KRS 61.810(1)(g). Commissioner Dulaney made a motion and Commissioner Ramage seconded the motion at 8:02PM. **Motion approved 4-0.**

Commissioner Ramage motioned to exit executive session and Commissioner Mefford seconded the motion at 8:43PM. **Motion approved 4-0.**

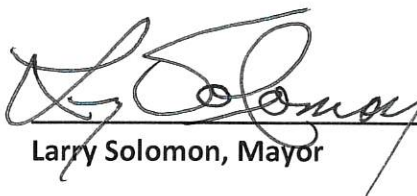
Mayor Solomon announced that no decisions were made during the executive session.

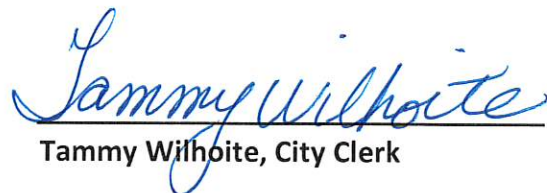
**ADJOURNMENT**

A motion to adjourn was made by Commissioner Mefford and seconded by Commissioner Dulaney at 8:44PM. **Motion approved 4-0.**

**Approved:**

**Attest:**

  
Larry Solomon, Mayor

  
Tammy Wilhoite, City Clerk