

**CALL TO ORDER**

Mayor Solomon called the Regular Commission Meeting to order at 6:30 PM.

**PLEDGE OF ALLEGIANCE**

Mayor Solomon led all attendees in the Pledge of Allegiance.

**ROLL CALL**

A quorum was present, and a roll call was taken. Commissioner John Mefford, Commissioner Brian Garner, Commissioner Jeremy Ramage and Mayor Larry Solomon. Commissioner Eric Dulaney was absent.

**APPROVAL OF MINUTES**

Mayor Solomon asked for approval of November 7, 2022, Regular Commission meeting minutes. Commissioner Garner motioned and Commissioner Mefford seconded that motion.

**Motion approved. 4-0.**

Mayor Solomon asked for approval of November 7, 2022, Public Hearing meeting minutes. Commissioner Mefford motioned and Commissioner Ramage seconded that motion.

**Motion approved 4-0.**

Mayor Solomon asked for approval of November 21, 2022, Caucus meeting minutes. Commissioner Ramage motioned and Commissioner Mefford seconded that motion.

**Motion approved 4-0.**

**2023 OATH OF OFFICE**

Mayor Solomon issued the Oath of Office to Richard Wilkinson, he will be serving as an Alternate Member on the Union/Walton Joint Code Enforcement Board.

Mayor Solomon issued the Oath of Office to Steve Harper, he will be serving on the Boone County Planning and Zoning Commission on behalf of the citizens of the City of Union, Kentucky.

Mayor Solomon issued the Oath of Office to Jeremy Ramage, John Mefford, Brian Garner and Doug Bine having been duly elected to serve the office of Commissioners of the City of Union, Kentucky.

City Clerk Tammy Wilhoite issued the Oath of Office to Mayor Larry K. Solomon having been duly elected to serve the office of Mayor of the City of Union, Kentucky.

**VISITORS/GUESTS WISHING TO SPEAK**

Daxton Bine, a seventh grade student at Gray Middle School addressed the Mayor and

Commissioners to give an update on the food drive held on December 3, at the city building. On November seventh Daxton attended a Commission Meeting to ask for permission of the use of the city parking lot so that he could hold a charity event for the purpose of bringing attention to and help food hunger and insecurity in our area. Daxton was pleased to report that he collected ninety two cans, thirty two dry good products and twenty dollars in cash donations. These items will be used at the Pantry of Hope at Hopeful Lutheran Church, to give to those in need in our community.

Bill Sullender, a bus driver with Boone County School District addressed the Mayor and Commissioners regarding the two percent payroll tax that was passed May 2, 2022 and will take effect January 1, 2023. Mr. Sullender expressed that he was displeased with the new tax and how it will affect the salaries of the bus drivers. The Mayor and Commissioners explained that the two percent tax was implemented to maintain city infrastructure, which includes city streets and sidewalks. The payroll tax will also help to pay for twenty two acres of land that was purchased by the city to fulfill the promise to the residents of Union to build the Union Town Center, a project that has been in the works for twenty years.

### **MAYOR/COMMISSIONER REPORT**

Mayor Solomon mentioned that in January there will be legislation assigning committees for all of the newly elected Commissioners.

- Commissioner Mefford – Communications Committee assigned to communications and events.
- Commissioner Garner -- Public Works Committee assigned to public works projects.
- Commissioner Ramage – Finance Committee assigned to monitor paying bills.
- Commissioner elect Bine – Economic Development Committee assigned to work with Mayor with economic development.
- Commissioner Mefford – Mayor-Pro-Tem.

### **BOONE COUNTY PLANNING AND ZONING REGULATIONS**

Michael Schwartz, Director/Zoning Administrator and Kevin Costello, Executive Director with the Boone County Planning Commission were both in attendance to present the 2020 zoning update for Boone County. Mr. Schwartz explained the process that is followed in adopting the zoning regulations.

- Comprehensive Goals and Objectives – Adopted January 2017 – January 2018.
- Comprehensive Plan – Adopted June 2019.
- Zoning Ordinance Update – Ongoing.
- Subdivision Regulations Update – 2023.

Mr. Schwartz discussed some of the zoning changes that have been updated. Additionally, he discussed updates to short term rentals. The Mayor and Commissioners decided that since short term rentals are not of a big concern within the city limits it would be best not pass legislation at this time. If in the future short term rentals become an issue we would turn them over to the Code Enforcement Officer. Mayor Solomon announced there will be legislation prepared for the meeting on January 4, 2023 for first reading to adopt the Boone County Zoning

## **FINANCIAL REPORT**

Commissioner Ramage presented the financial bills to be paid for the month of November. Two items that stood out were debt service for Union Town Center and TMS that was for curb and sidewalk repair for Public Works. Property tax collections are on track with ninety five percent of collections being reported. Interest rates continue to climb and are now at 3.5 %, resulting in interest rates collected at \$18,700. Commissioner Ramage asked for a motion for approval to pay the bills for the month of November. Mayor Solomon made a motion and Commissioner Garner seconded. **Motion approved 4-0**

## **COMMUNICATIONS COMMITTEE REPORT**

Commissioner Mefford mentioned Breakfast with Santa would be taking place on Saturday December 10, from 8:30 to 10:30 at Union Fire Protection District. Commissioner Mefford made mention of the sponsors who will be at the event.

- St. Elizabeth Health Care
- Union Baptist Church
- Union Presbyterian Church
- Drees Homes

Commissioner Mefford also mentioned that on December 19, the city will be hosting a Christmas dinner for the city Commission and staff at Story Point.

## **ADMINISTRATOR REPORT**

### Payroll Tax

Interim City Administrator Amy Safran gave updates on the collection process for occupational taxes. The GovOS tax software will not be ready to go live until close to reporting time, April 2023. The biggest thing that city staff is dealing with is answering questions from large payroll companies who are needing templates, so they can be prepared to start reporting in January 2023. Mayor Solomon said that Commissioners will have to discuss alternatives to going it alone with the GovOS system at a special meeting.

### Whispering Trail

Interim City Administrator Amy Safran informed that the cost share application has been revised and resubmitted to Sanitation District No. 1 for the project of Whispering Trail. There will be a meeting next week at the city building with the four residents from Whispering Trail who are going to be directly affected.

### LED Lights

Interim City Administrator Amy Safran mentioned the city is working with city Engineer to revise the scope of service for the 62 LED Lights along Mt. Zion Road. Once this is complete the city will post a Request for Quotes (RFQ) so that we can secure a contractor to repair and maintain the LED lights.

## **PUBLIC WORKS**

Commissioner Garner gave updates on Capital Improvement Plan for the city as given to him by City Engineer Barry Burke.

- \$420,050 probable cost for city streets
- \$682,000 probable cost includes Brilliance Avenue, Whispering Trail, and Miscellaneous Street lights.

### Littlest Angels

Interim City Administrator Amy Safran gave an update on the water issue at Little Angles. At the Public Works Meeting on November 29, it was discussed and agreed upon that a deadline would be set for sixty days for Littlest Angels owners to decide whether to move forward with the city's offer of 80/20 cost share for the proposed project. Interim CAO Safran explained that she reached out to the owners this past week. One of the owners, George, is requesting a meeting with the city and Kentucky Transportation Department (KYTC) to discuss why this issue was not corrected when Mt. Zion was reconstructed.

## **ECONOMIC DEVELOPMENT COMMITTEE REPORT**

Mayor Solomon reported that there were no updates to give this month.

## **LEGISLATION**

### **MUNICIPAL ORDER NO. 2022-26 A MUNICIPAL ORDER APPOINTING RICHARD WILKINSON TO SERVE AS AN ALTERNATE MEMBER ON THE UNION/WALTON JOINT CODE ENFORCEMENT BOARD**

Commissioner Garner made a motion and Commissioner Ramage seconded that motion.  
**Motion approved 4-0.**

### **MUNICIPAL ORDER NO. 2022-27 A MUNICIPAL ORDER APPOINTING STEVE HARPER TO SERVE ON THE BOONE COUNTY PLANNING AND ZONING COMMISSION ON BEHALF OF THE CITIZENS OF THE CITY OF UNION, KENTUCKY**

Commissioner Ramage made a motion and Commissioner Mefford seconded that motion.  
**Motion approved 4-0.**

### **ORDINANCE NO. 2022-22 AN ORDINANCE AMENDING § 32.21 OF THE CITY OF UNION CODE OF ORDINANCES ESTABLISHING A CHANGE IN THE MONTHLY CITY COMMISSION AND CAUCUS MEETINGS FOR THE CITY OF UNION, KENTUCKY (2<sup>nd</sup> Reading)**

Commissioner Mefford made a motion and Commissioner Ramage seconded that motion.  
**Motion approved 4-0.**

### **ORDINANCE NO. 2022-23 AN ORDINANCE OF THE CITY OF UNION, KENTUCKY AMENDING CHAPTER 72A REGARDING THE REGULATION OF PARKING ON THE CITY'S PUBLIC STREETS WITHIN THE CITY OF UNION, KENTUCKY (1<sup>st</sup> Reading)**

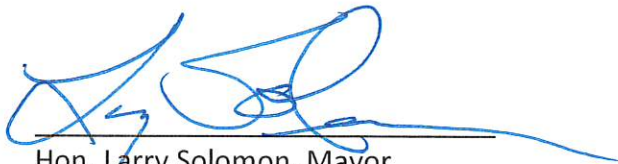
## ANNOUNCEMENTS

Mayor Solomon announced that the City Commission will hold the next Regular Commission Meeting on Wednesday January 4, 2023 at 6:00 PM. He also stated that that the next Caucus Meeting will be on Wednesday January 18, 2023 at 6:00 PM. Both meetings will be held at the Union City Building, 1843 Bristow Drive, Union, KY 41091.

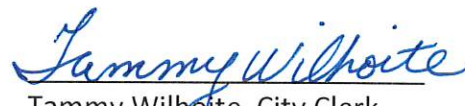
## ADJOURNMENT

Mayor Solomon asked for a motion to adjourn. Commissioner Garner made a motion and Commissioner Ramage seconded that motion. **Motion approved 4-0.** Meeting adjourned at 8:38 PM.

Approved:

  
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Hon. Larry Solomon, Mayor

Attest:

  
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Tammy Wilhoite, City Clerk