

**BOONE COUNTY BOARD OF ADJUSTMENT (BOA) MEMBER**

- Minimum Qualifications:** Resident of Boone County, Kentucky
- Legal Authority:** Kentucky Revised Statutes, Chapter 100
- Term of Office:** Term shall be four years unless filling an unexpired term.
- Appointing Authority:** The Judge-Executive of the Fiscal Court and the Mayor of each city (Florence, Union and Walton) shall appoint the members of the Board of Adjustment within sixty days of the expiration date of the term or when the position is vacated. All appointments and duties are subject to the requirements of KRS 100.
- Oath of Office:** All members of the Board of Adjustment shall take the oath of office as stated in Section 228 of the Kentucky Constitution.
- Compensation:** All citizen Board of Adjustment members are eligible for compensation based upon attendance at Board of Adjustment Meetings. The current rate is \$35.00 per Board of Adjustment Meeting.
- Meetings:** Regular Board of Adjustment Meetings are usually held on the second Wednesday of each month at 6:00 or 7:00 p.m. in the respective legislative jurisdiction. Union and Walton BOA meet on an as-needed basis.
- Organization:** Five members represent the unincorporated area of Boone County (Fiscal Court), five members represent the City of Florence, five members represent the City of Walton and three members represents the City of Union
- Duties:** The duties of a Board of Adjustment Members consist of the following:
- a) Attend and participate in Board of Adjustment Meetings. Take action on application requests before the Board of Adjustment at each meeting.
  - b) Hear dimensional Variance (e.g. building setbacks, sign, etc), Conditional Use Permit, Appeal and Change in Non-Conforming Use requests.
  - c) Participate in orientation and continuing education activities as required by HB 55.
- Benefits:**
- a) Assist in the review of requests submitted by the Public.
  - b) Have an understanding about the value of planning and know how development and preservation occurs.
  - c) Know your community and surrounding communities better.
- For Further Information Contact:** Kevin P. Costello, AICP  
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