



**CAUCUS/COMMISSION MEETING MINUTES
OCTOBER 16, 2023 – 6:00 PM
1843 BRISTOW DRIVE
UNION, KY 41091**

WELCOME

CALL TO ORDER

The meeting was called to order at 6:00 PM by Mayor Solomon.

PLEDGE OF ALLEGIANCE

Mayor Solomon led all attendees in the Pledge of Allegiance.

ROLL CALL

A quorum was present, and a roll call was taken. Commissioner Doug Bine, Commissioner Brian Garner, Commissioner John Mefford, Commissioner Ramage and Mayor Larry Solomon.

VISITORS/GUESTS WISHING TO SPEAK

Mayor Solomon issued the Oath of Office to George Eldridge; he will be serving as a Member on the Boone County Board of Adjustment representing the City of Union.

Allora Wedding and Event Center

Dale McPherson gave a presentation for a proposed wedding and event center within the City of Union. The proposed site is 10.2 acres on Hathaway Road. The venue will provide a place to hold weddings, events, and small concerts. Once completed, the venue will provide approximately forty full time and ten part time jobs. The next steps include meeting with Kentucky Transportation Department then going to Boone County Planning Commission for a zone change approval.

CAUCUS DISCUSSION

Mayor Solomon mentioned Graeter's Ice Cream will be having their grand opening on November 16, 2023.

Public Hearing

City Administrator Amy Safran mentioned there will be a public hearing at Boone County Planning Commission on November 1, 2023 at 7:30 PM. One of the items on the agenda is a request for change in an approved Concept Development Plan in a Union Commercial/Union Neighborhood Office/Urban Residential Two/Planned Development (UC/UNO/UR-2/PD) zone for lots 2 and 3 of Union Promenade Subdivision. The request is for a Change in an Approved Concept Development Plan to permit a grocery store.

Town Center Survey Results

City Administrator Amy Safran discussed the survey results for Union Town Center. The city received approximately eight hundred completed surveys. The results of the survey showed the top three items' people would like to see in the Union Town Center as follows:

1. Open Greenspace
2. Walking/jogging trails
3. Playground

The next steps in planning the Union Town Center will be to focus on the top three survey responses, visit local parks, create an advisory committee of City of Union residents and staff, and resume design and concept plans with MKSK.

New City Building

Mayor Solomon discussed the planning of a new city building. Mayor Solomon, City Administrator Safran and Commissioner Bine recently met with three different engineering design firms. Next steps in the process will be selecting a partnership firm with commission approval and develop a plan with the partnership firm to seek grant funding sources and then bring the plan back to the commission. Once a concept is designed, feedback from the public will be pursued.

Public Works Update

Commissioner Garner mentioned street paving is underway with current streets Sycamore Drive, Stoneybrook Court and the cemetery repaving starting this week. Commissioner Garner gave an update to needed repairs that were discussed at the September Caucus for Soaring Breezes and Tudor Lane. The total quotes for the projects came back slightly over the anticipated \$40,000. Since the repairs needed are unexpected Commissioner Garner mentioned he would like approval to use Municipal Road Aid (MRA) funds to make the repairs.

Public Works Director Paul Kremer mentioned once the proposals are received on October 24, 2023 for engineering services, the Public Works Committee will review them and then discuss at the November 6, commission meeting.

Administrators Update

City Administrator Safran mentioned Bourbon in the Bluegrass was a great event and thanked everyone who assisted in the planning.

CAO Safran updated there are currently 269 businesses who have registered for a business license. The city has begun receiving occupational tax payments, the deadline for reporting third quarter taxes is October 31.

Proposed Parking Lot

An application was submitted to the Boone County Planning Commission to remove .8125-acre area from Westbrook Estates Subdivision. The plan is to make a larger parking lot for Union Pet Clinic. Hastings Realty LLC has purchased this parcel from Arlinghaus Builders. The process has begun with the long-range planning committee meeting on October 4, their recommendation will go to the Boone County Planning Commission (BCPC) for a vote on October 18. If approved by BCPC the next step will be to go before Boone County Board of Adjustment for a conditional use permit.

CAO Safran mentioned there will be a ribbon cutting on November 13, at 4:00 PM for Abraham's Patry located at Union Presbyterian Church. This is a collaboration between several local churches. The purpose of the pantry will be to collect food to distribute to those in need.

CAO Safran mentioned United Dairy Farmers (UDF) is planning to open on December 7, 2023. Also, Bourbon and Wine House which is in Union Pointe Centre is scheduled to open mid-November.

Mayor Solomon asked for approval to have trick or treat day and time on October 31, from 6:00 PM to 8:00 PM.

Commissioner Medford made a motion and Commissioner Ramage seconded that motion.

Motion approved 5-0

LEGISLATION

Municipal Orders

MUNICIPAL ORDER NO. 2023-36 A MUNICIPAL ORDER APPOINTING GEORGE ELDRIDGE TO SERVE ON THE BOARD OF ADJUSTMENT ON BEHALF OF THE CITIZENS OF THE CITY OF UNION, KENTUCKY

Commissioner Ramage made a motion and Commissioner Bine seconded that motion. **Motion approved 5-0**

MUNICIPAL ORDER NO. 2023-37 A MUNICIPAL ORDER FOR THE CITY OF UNION, KENTUCKY OFFICIALLY ADOPTING RULES TO GOVERN THE OPERATION OF THE CITY'S COMMISSION MEETINGS/CAUCUS MEETINGS

Commissioner Bine made a motion and Commissioner Garner seconded that motion. **Motion approved 5-0**

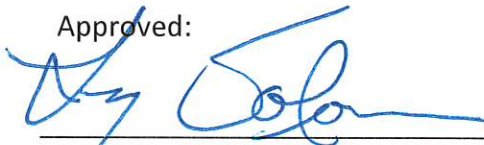
ANNOUNCEMENTS

Mayor Solomon announced that the City Commission will hold a Regular Commission Meeting on Monday November 6, at 6:00 PM. He also stated that the next Caucus/Commission Meeting will be on Monday November 20, at 6:00 PM both meetings will be held at the city building located 1843 Bristow Drive Union, KY 41091.

ADJOURNMENT

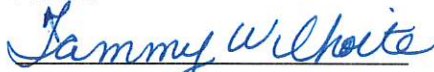
Mayor Solomon asked for a motion to adjourn. Commissioner Garner made a motion and Commissioner Bine seconded that motion. **Motion approved 5-0**
The meeting was adjourned at 7:38 PM.

Approved:



Hon. Larry K. Solomon, Mayor

Attest:



Tammy Wilhoite, City Clerk