



**REGULAR COMMISSION MEETING MINUTES
OCTOBER 2, 2023 – 6:00 PM
1843 BRISTOW DRIVE
UNION, KY 41091**

CALL TO ORDER

Mayor Solomon called the Regular Commission Meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Solomon led all attendees in the Pledge of Allegiance.

ROLL CALL

A quorum was present, and a roll call was taken. Commissioner John Mefford, Commissioner Brian Garner, Commissioner Doug Bine, and Mayor Larry Solomon. Commissioner Jeremy Ramage was absent.

APPROVAL OF MINUTES

Mayor Solomon asked for approval of September 6, 2023, Public Hearing Meeting minutes. Commissioner Mefford made a motion and Commissioner Bine seconded that motion. **Motion approved 4-0**

Mayor Solomon asked for approval of September 6, 2023, Regular Meeting minutes. Commissioner Garner made a motion and Commissioner Mefford seconded that motion. **Motion approved 4-0**

Mayor Solomon asked for approval of September 18, 2023, Caucus Meeting minutes. Commissioner Bine made a motion and Commissioner Garner seconded that motion. **Motion approved 4-0**

VISITORS/GUESTS WISHING TO SPEAK

Finn Hampel a scout member from troop 805, addressed the Commission to inform them that he was working on his Communication Merit Badge.

Union Resident Jill Charles discussed the process how Public Hearings are published and mentioned she would like to see Public Hearing notices published on the city website.

MAYOR/COMMISSIONER REPORT

Mayor Solomon mentioned updates will be given by Commissioner Ramage at the October 16 Caucus meeting regarding the development of Union Town Center and the new city building.

Mayor Solomon issued the Oath of Office to Damian Gilchrist; he will be serving as a Member on the Economic Development Committee for the City of Union.

FINANCIAL REPORT

City Treasurer Christy Everman provided an update to the Commission on the month of September financial report which included “the bills to be paid” and the balance sheet. Interest rates continue to climb, and the current rate is 5%. Treasurer Everman mentioned the 2023 tax bills have been mailed out.

Mayor Solomon asked for a motion to approve the financial report, including paying the bills for the month of September.

Commissioner Mefford made a motion and Commissioner Garner seconded that motion.

Motion approved 4-0

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Commissioner Bine discussed the progress of the Promenade development. The current building under construction will be Goodwood Brewing and Spirits, GiGi Medspa and a nail salon. Developer T.J. Ackermann will be attending the November 6, Commission meeting to give further updates.

Childrens Hospital is expected to break ground at the end of October. United Dairy Farmers (UDF) is expected to open on December 7, 2023.

COMMUNICATIONS COMMITTEE REPORT

Commissioner Mefford mentioned Bourbon in the Bluegrass will be October 7, 2023. The event will have bluegrass music, a variety of food, wine, and bourbon vendors. Kroger is sponsoring with a monetary donation and providing food and non-alcoholic drinks for employees.

City Administrator Amy Safran mentioned the survey for the Union Town Center is now closed. There was a good response to the survey. Once the results have been reviewed the information will be shared with the Commission at a future meeting.

ADMINISTRATOR REPORT

City Administrator Amy Safran mentioned to date there have been approximately 250 businesses that have registered for a business license. As of October 1, the online portal has been available for businesses to submit and pay their third quarter occupational tax withholdings which are due October 31, 2023.

City Administrator Amy Safran met with Boone County Deputy Administrator Matt Dowling to review the current interlocal agreements between the City of Union and Boone County. The snow removal interlocal agreement is no longer needed and will be terminated. The Public Works interlocal agreement will be amended.

Boone County Planning Commission Community Development Services Director Jenna LeCount is planning to attend the Caucus meeting November 20, 2023, to give an update on the Goals and Objectives for Boone County Comprehensive Plan.

The city received three applications for a Board of Adjustment (BOA) member, only one of the applicants resided within the city limits. A new BOA member will be appointed at the October 16, Caucus meeting.

PUBLIC WORKS

Commissioner Garner mentioned repaving of city streets should be starting soon. Upgrades to Union Rice Cemetery are continuing. The process for selecting a new city engineer is underway. The plan is to have recommendations in place by the end of October to be presented at the November 6, Commission meeting. Public Works Director Paul Kremer has been working on a ten-year plan for paving and repairs of city streets.

Public Works Director Paul Kremer mentioned street repairs should begin the first of October. Catch basin replacements on Russwill Lane and Whispering Trail are expected to begin the week of October 16, and will take approximately two weeks to complete. Work continues at Union Rice Cemetery with removal of trees, turf repairs and installation of new fencing.

LEGISLATION/ATTORNEY'S REPORT

MUNICIPAL ORDER NO. 2023-35 A MUNICIPAL ORDER APPOINTING DAMIAN GILCHRIST TO SERVE ON THE ECONOMIC DEVELOPMENT COMMITTEE ON BEHALF OF THE CITIZENS OF THE CITY OF UNION, KENTUCKY

Commissioner Bine made a motion and Commissioner Garner seconded that motion. **Motion approved 4-0**

ORDINANCE NO 2023-14 AN ORDINANCE AMENDING ORDINANCE 2022-09, SECTION 8 "PENALTIES" OF THE CITY OF UNION, KENTUCKY IMPOSING REGULATIONS AND FEES ON THOSE ENGAGED IN FRANCHISES, TRADES, OCCUPATIONS, PROFESSIONS AND OTHER BUSINESSES IN THE CITY. (Second Reading)

Commissioner Mefford made a motion and Commissioner Garner seconded that motion. **Motion approved 4-0**

ANNOUNCEMENTS

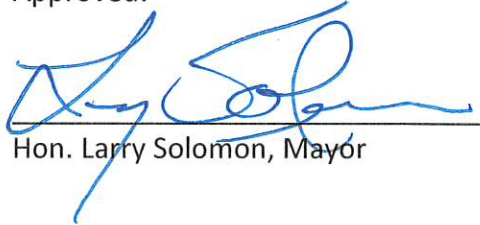
Mayor Solomon announced that the next Caucus Meeting will be on Monday October 16, 2023, at 6:00 PM. Mayor Solomon also stated that the next Regular City Commission meeting will be held on Monday November 6, 2023, 6:00 PM at the city building 1843 Bristow Drive Union, KY.

ADJOURNMENT

Mayor Solomon asked for a motion to adjourn. Commissioner Bine made a motion and Commissioner Garner seconded that motion. The meeting adjourned at 6:45PM.

Motion approved 4-0

Approved:



Hon. Larry Solomon, Mayor

Attest:



Tammy Wilhoite, City Clerk