



REGULAR COMMISSION MEETING MINUTES

APRIL 1, 2024 – 6:00 PM

1843 BRISTOW DRIVE

UNION, KY 41091

CALL TO ORDER

Mayor Solomon called the Regular Commission Meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Solomon led all attendees in the Pledge of Allegiance.

ROLL CALL

A quorum was present, and a roll call was taken. Commissioner John Mefford, Commissioner Brian Garner, Commissioner Doug Bine, and Mayor Larry Solomon. Commissioner Jeremy Ramage was absent.

APPROVAL OF MINUTES

Mayor Solomon asked for approval of March 4, 2024, Regular Meeting minutes. Commissioner Mefford made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0

Mayor Solomon asked for approval of March 18, 2024, Caucus Meeting minutes. Commissioner Garner made a motion and Commissioner Mefford seconded that motion.

Motion approved 4-0

FINANCIAL REPORT

City Treasurer Christy Everman provided an update to the Commission on the month of March financial report which included “the bills to be paid” and the balance sheet. Interest rates continue to remain at 5%, year to date earnings from interest is \$118,000.

Mayor Solomon asked for a motion to approve the financial report, including paying the bills for the month of March.

Commissioner Garner made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0

VISITORS WISHING TO SPEAK

Special Signage District Union Promenade

Maura Moran-Berry, Assistant Vice President for Real Estate at Cincinnati Children’s, addressed the Commission regarding a request for a sign change that would allow a twenty-foot Cincinnati

Children's branded pylon sign at US Highway 42 and Children's Way. The twenty-foot sign would include a four-foot base required by Boone County Planning Commission (BCPC). The recommendation from BCPC is to allow a fifteen-foot sign including the four-foot base. Cincinnati Children's has conducted a study showing why the twenty-foot sign is justified from the ability to see and read the sign and see the logo from US Highway 42. The study will be submitted to the Commission for review, and further discussion will take place at the May 6, Commission meeting.

Developer Thomas J Ackermann gave his support to Cincinnati Children's for the sign. He mentioned the sign will give good exposure for the development.

Resident Carol Harvey questioned if other businesses in the Promenade would be allowed to have signage along US Highway 42.

Resident Patrina Hensley mentioned most people use GPS to find locations and do not drive looking for signs. She would like the original approved plan followed for the development, without allowing for variances.

Attorney Voss explained four options the city can take regarding the request received from BCPC for the sign change. The deadline to respond is June 4, 2024.

1. Do nothing and on June 5, it will pass.
2. Reject and turn it down.
3. Pass as written by ordinance.
4. Pass an ordinance with conditions.

Developer Thomas J Ackermann explained the Special Signage District proposes to have signage for each commercial lot. Cincinnati Children's is the only business asking to have a sign on US Highway 42. Drees Homes subdivision and the apartments will have their own internal signage inside the development along Union Promenade Lane. There is no signage opportunity, request, or ability in the signage ordinance for these other groups to have a sign on US Highway 42. The ordinance limits the ability for the users on individual lots and Cincinnati Children's. Each lot will be allowed to have their own individual monument sign if they choose. All other monuments will be consistent and lower, they will need to be visible above the fence. No business signage is allowed on the main entrance monument signs.

State Senate Candidate

Duane Froelicher announced he is running for the senate seat of retiring State Senator John Schickel. He currently serves on the Florence Board of Adjustment. He has also served three terms on Florence City Council. Issues he would like to address as senator include:

- Elimination of state income tax.
- Complete 536 East/West Corridor Road Project.
- Workforce Development.

- Voting Elections – eliminate one of the state’s elections creating a cost savings of twenty-three million.
- Education – attract and retain more teachers.
- Increase Veterans Care

Cincinnati Children’s Temporary Sign

Maura Moran-Berry addressed the Commission asking permission to place a new temporary sign on the building site of Cincinnati Children’s. The previous temporary sign blew down in a windstorm. The Commission agreed to allow Cincinnati Children’s to apply for a permit with BCPC for a new temporary sign to be placed on the future site of the building.

United Dairy Farmers Signage

Tim Kling Director of Real-Estate for United Dairy Farmers (UDF) explained there was a temporary signage category left out of the BCPC final approval. He mentioned UDF has nine to twelve campaigns a year and would like to be able to place temporary signage in the windows. He is asking the Union Commission for the additional modification allowing unlimited advertising and color palettes.

Mayor Solomon asked the Commissioners if they would approve the temporary window signage. The full Commission agreed to allow the temporary campaign signs.

MAYOR/COMMISSIONER REPORT

Mayor Solomon issued the Oath of Office to Brent Caldwell; the City of Walton hired him to serve as a Non-Law Enforcement Citation/Code Enforcement Officer for the Union/Walton joint Code Enforcement Board.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Commissioner Bine mentioned there were no current updates at this time.

PUBLIC WORKS COMMITTEE REPORT

Commissioner Garner mentioned Brilliance Avenue Extension construction is expected to begin the middle of May with completion expected in three to four months.

Commissioner Garner mentioned a project change order updating the cost of the retaining wall on the corner of Brilliance Avenue and Bristow Drive. The change order reduces the cost of the project from \$76, 221.25 to \$38,841.25. Mayor Solomon asked for approval for the change order expense of \$38,841.25.

Commissioner Mefford made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0

Public Works Director Paul Kremer mentioned he would like to include Pembroke Drive, Grafton Court, and Easymoor Court in the 2024 street repair project. Concrete curb repair is required for the paving work to begin. He discussed unplanned repairs that are needed on Old Union Road, two separate culverts, and a ditch. The estimated cost for repairs is \$35,000.

Mayor Solomon asked for approval to spend approximately \$58,000 to made needed repairs to Old Union Road and concrete curb repairs.

Commissioner Bine made a motion and Commissioner Garner seconded that motion.

Motion approved 4-0

COMMUNICATIONS COMMITTEE REPORT

Commissioner Mefford mentioned the Easter Egg Hunt on March 23, 2024, was a great family event. Planning is underway for Union Celebrates America on June 28, 2024, at Larry A. Ryle Highschool. The parade route will remain the same as last year. He would like to see the budget increased for events and communications for the 2024/25 Fiscal Year.

ADMINISTRATOR'S REPORT

City Administrator Amy Safran mentioned the city is working with Greg Larison at Viox & Viox to update the annexation for Union Park. The county and state have two different boundary lines on file. The City of Union boundary lines will need to be corrected prior to submitting a new annexation to the Secretary of State to correct the boundary lines of Union Park on Old Union Road. The estimated cost to get the corrections completed is \$2,500 to \$3,000. Mayor Solomon asked for approval to spend up to \$3,500 to hire Greg Larison to make the necessary corrections. Commissioner Mefford made a motion and Commissioner Bine seconded that motion. **Motion approved 4-0**

The Union Adopt-A-Unit 1-32 Cavalry will be deactivated at Fort Campbell, Kentucky as of July 31, 2024. The City of Union will be hosting the last Zachary Salmon 5K Run on April 28, 2024, at the Boone County Arboretum.

There is planned discussion to finalize the budget and discuss city growth at the next Caucus meeting on April 15, 2024.

LEGISLATION/ATTORNEY'S REPORT

Attorney Greg Voss gave an update on the gap in the parking lot between Strong's Pizza and Union Pointe Centre. He explained the original plan included a required easement. The city will continue to work with all the parties involved to get the issue resolved. The property owner of Strong's Pizza plans to connect the parking lot once Union Pointe Centre completes their parking lot paving.

Mayor Solomon mentioned the city will follow-up sixty days after the completion of Union Pointe Centre paving. If the two parking lots have not been connected at that time, the city will contact the property owner of Strong's Pizza to find out when the work will be completed.

RESOLUTION 2024-02 A RESOLUTION AUTHORIZING THE MAYOR FOR THE CITY OF UNION, KENTUCKY TO EXECUTE THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF UNION, KENTUCKY, AND BOONE COUNTY FISCAL COURT RELATIVE TO INFRASTRUCTURE INSPECTION

Commissioner Garner made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0

ORDINANCE NO. 2024-04 AN ORDINANCE OF THE CITY OF UNION, KENTUCKY ESTABLISHING A NON EXCLUSIVE FRANCHISE FOR THE USE OF THE PUBLIC STREETS, ALLEYS, AND OTHER PUBLIC GROUNDS OF THE CITY FOR THE TRANSMISSION AND DISTRIBUTION OF ELECTRICITY THROUGH AND FOR CONSUMPTION WITHIN THE CITY; AND PROVIDING THE TERMS THEREOF (Second Reading)

Commissioner Mefford made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0

MUNICIPAL ORDER 2024-10 A MUNICIPAL ORDER AUTHORIZING THE EXPENDITURE BY THE CITY OF UNION FOR A YEARLY STIPEND TO OFFSET CITY COMMISSIONERS AND MAYOR'S ELECTRONIC EXPENSES

Commissioner Bine made a motion and Commissioner Mefford seconded that motion.

Motion approved 4-0

MUNICIPAL ORDER 2024-11 A MUNICIPAL ORDER OF THE CITY OF UNION, KENTUCKY AUTHORIZING THE APPOINTMENT AND APPROVING BRENT CALDWELL AS A NON-LAW ENFORCEMENT CITATION/CODE ENFORCEMENT OFFICER

Commissioner Garner made a motion and Commissioner Mefford seconded that motion.

Motion approved 4-0

MUNICIPAL ORDER 2024-12 A MUNICIPAL ORDER APPOINTING TAMMY WILHOITE AS CITY CLERK/TAXATION SPECIALIST FOR THE CITY OF UNION, KENTUCKY

Commissioner Bine made a motion and Commissioner Mefford seconded that motion

Motion approved 4-0

ANNOUNCEMENTS

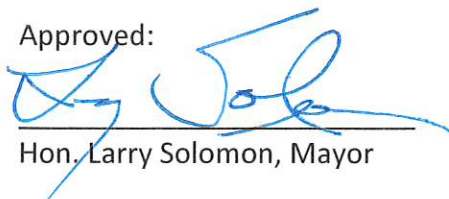
Mayor Solomon announced the Caucus Meeting will be on Monday April 15, 2024. The next Regular Commission Meeting will be held on Monday May 6, 2024. Both meetings will be at the city building 1843 Bristow Drive Union, Kentucky.

ADJOURNMENT

Mayor Solomon asked for a motion to adjourn. Commissioner Mefford made a motion and Commissioner Garner seconded that motion. The meeting adjourned at 7:50 PM.

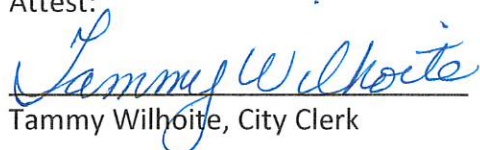
Motion approved 4-0

Approved:



Hon. Larry Solomon, Mayor

Attest:



Tammy Wilhoite, City Clerk