



**REGULAR COMMISSION MEETING MINUTES
JUNE 3, 2024 – 6:00 PM
1843 BRISTOW DRIVE
UNION, KY 41091**

CALL TO ORDER

Mayor Solomon called the Regular Commission Meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Solomon led all attendees in the Pledge of Allegiance.

ROLL CALL

A quorum was present, and a roll call was taken. Commissioner Brian Garner, Commissioner Jeremy Ramage, Commissioner Doug Bine, and Mayor Larry Solomon. Commissioner John Mefford was absent.

APPROVAL OF MINUTES

Mayor Solomon asked for approval of May 6, 2024, Regular Meeting minutes. Commissioner Garner made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0

Mayor Solomon asked for approval of May 20, 2024, Caucus Meeting minutes.

Commissioner Ramage made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0

Mayor Solomon asked for approval of May 21, 2024, Special Meeting minutes. Commissioner Bine made a motion and Commissioner Ramage seconded that motion.

Motion approved 4-0

GUESTS

Kim Voss was presented with a recognition for her outstanding commitment, demonstration of leadership, responsibility, and service to the Adopt-A Unit program since 2010.

Commissioner Garner extended congratulations to everyone who works with Abrahams Pantry for their efforts in providing food, and support to so many individuals and families in our community. The compassion and commitment given has made a significant difference to those in need.

Pastor Lisa Stenner, Union Presbyterian Church mentioned Abraham's Pantry which is located at Union Presbyterian Church has been collaborating with other churches and organizations in the area since 2020. As of May 1, 2024, Abraham's Pantry has served one thousand neighbors. There has been an increase of forty percent of food insecurities over Northern Kentucky Counties of Boone, Kenton, Gallatin, Grant, Pendleton, and Owen. In May 2024 Abraham's Pantry served ninety individuals that included fifty-five youth and twenty-two families in our area. The goal of Abraham's Pantry is to raise the awareness of food insecurities. Abraham's Pantry appreciates being recognized by the City of Union and they are looking forward to the day when the pantry is no longer needed. Pastor Stenner stated the City of Union does an excellent job taking care of their neighbors.

Mayor Solomon issued the Oath of Office to Karen O'Sullivan; she will be serving as a Member on the Boone County Board of Adjustment representing the City of Union.

VISITORS WISHING TO SPEAK

Mayor Solomon asked if there was anyone wishing to speak. No one had any issues to be addressed.

MAYOR/COMMISSIONER REPORT

Mayor Solomon mentioned employee performance reviews will take place over the next week, and asked the Commissioners to submit any comments they might have.

Dewey's/Braxton Development

Mayor Solomon mentioned he spoke with Jake Rouse with Braxton Brewery to inform him the adjustment to include a florist shop with the Dewey's Pizza, Braxton Brewery development was approved at the last Commission meeting. He discussed the sidewalk that was included in the original plans of the development that will lead to the library. The library has agreed to include stairs to the development which will assist with overflow parking for people who are attending events held at the development. City staff will follow-up with the library on the status of the installation of the steps.

All Abilities Sports

Commissioner Garner mentioned he and City Administrator Amy Safran met with All Abilities Sports. They are a non-profit for sports for people with intellectual, developmental, or physical disabilities. They are interested in working with Boone County to develop a fully accessible playground and baseball field that could double as a soccer field. Boone County asked All Abilities Sports to reach out to the City of Union to get their support of the project that would be located at Union Park on Old Union Road. Commissioner Garner made a motion that the city express clear support for the project. Mayor Solomon seconded that motion.

Motion approved 4-0.

Golf Carts

Commissioner Garner mentioned he was contacted by a resident in Westbrook subdivision asking for a clear definition of the use of golf carts in the city. Attorney Greg Voss mentioned the city would need to pass an ordinance if they would like to allow the use of golf carts on city streets. Commissioner Garner feels it would be in the best interest of everyone if the city established regulations and guidance. The Commission agreed to research the use of golf carts.

FINANCIAL REPORT

Commissioner Ramage provided an update to the Commission on the month of May financial report which included “the bills to be paid” and the balance sheet. As the city nears the end of the current budget cycle everything looks to be in order. Interest rates increase to 5.1%. Mayor Solomon asked for a motion to approve the financial report, including paying the bills for the month of May.

Commissioner Garner made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Commissioner Bine mentioned the business mixer held May 28, 2024 at Boomtown Biscuits and Whiskey was well received. He will be meeting with Harmony Homeowners Association June 4, 2024 to give update on what is happening in the City of Union.

PUBLIC WORKS COMMITTEE REPORT

Commissioner Garner mentioned the 2024 street repairs concrete work is near completion. He mentioned work on Brilliance Avenue has begun.

COMMUNICATIONS COMMITTEE REPORT

Communications Coordinator Jaime Lyons mentioned planning is complete for Union Celebrates America will take place on June 28, 2024. The parade will start at Union Baptist Church on Old Union Road. Bourbon in the Bluegrass planning is underway, there will be several new distilleries added to this year’s event.

ADMINISTRATOR’S REPORT

Title VI

City Administrator Amy Safran discussed Title VI, a civil rights act of 1964. She mentioned any city that is a subrecipient of federal funding is required to be compliant by June 30, 2024.. To be compliant, cities have the option to adopt the Title VI plan from Northern Kentucky Area Development (NKADD) or develop their own. Administrator Safran is recommending the City of Union adopt the plan from the NKADD. Another requirement is for all staff including the Commission to watch a training video. Administrator Safran will complete the required questionnaire. Items that have been added to keep the city compliant include a poster in the lobby, and a translate tab on the city website.

City Building Appraisal

Administrator Safran mentioned she received the estimated cost for an appraisal of the current city building. Mayor Solomon asked for approval to spend up to \$2,000 to complete an appraisal of the current city building. Commissioner Bine made a motion and Commissioner Ramage seconded that motion. **Motion approved 4-0**

Union Town Plan

Administrator Safran mentioned she had a recent meeting with Public Works Director Paul Kremer, Communications Coordinator Jaime Lyons, and Boone County Planning Commission (BCPC) staff members Jenna LeCount, Kevin Costello, and Bridget Striker. The purpose of the meeting was to review and discuss updates to the Union Town Plan that was originated in 2000. The city has grown in different directions since that plan was implemented. Mayor Solomon mentioned that when BCPC currently makes decisions, they are referencing the 1999/2000 plan, and it is time they start referencing the new Union Town Square Plan. CAO Safran will find out the cost to update the current plan prior to moving forward.

LEGISLATION/ATTORNEY'S REPORT

Resolutions

RESOLUTION NO. 2024-04 A RESOLUTION OF THE CITY OF UNION, KENTUCKY DIRECTING THE QUESTION OF PROHIBITING CANNABIS BUSINESSES FROM OPERATING WITHIN ITS TERRITORY BE SUBMITTED TO THE VOTERS AT THE NEXT REGULAR ELECTION.

Commissioner Ramage made a motion and Commissioner Garner seconded that motion. **Motion approved 4-0.**

RESOLUTION NO. 2024-05 A RESOLUTION RECOGNIZING THE OUTSTANDING SERVICE OF ABRAHAM'S PANTRY Commissioner Garner made a motion and Commissioner Ramage seconded that motion. **Motion approved 4-0.**

RESOLUTION NO. 2024-06 A RESOLUTION APPROVING AND ADOPTING THE NKADD TITLE VI PROGRAM PLAN Commissioner Bine made a motion and Commissioner Ramage seconded that motion. **Motion approved 4-0.**

Municipal Orders

MUNICIPAL ORDER NO. 2024-15 A MUNICIPAL ORDER REAPPOINTING KAREN O'SULLIVAN TO SERVE ON THE BOARD OF ADJUSTMENT ON BEHALF OF THE CITIZENS OF THE CITY OF UNION, KENTUCKY Commissioner Ramage made a motion and Commissioner Bine seconded that motion. **Motion approved 4-0.**

Ordinances

ORDINANCE NO. 2024-08 AN ORDINANCE TO PROVIDE FOR THE ORDERLY SUCCESSION OF OFFICE OF MAYOR IN THE EVENT OF THE ABSENCE OR DISABILITY OF THE MAYOR

(Second Reading) Commissioner Ramage made a motion and Commissioner Garner seconded that motion. **Motion approved 4-0.**

ORDINANCE NO. 2024-10 AN ORDINANCE PROHIBITING ALL CANNABIS BUSINESS OPERATIONS IN THE CITY OF UNION, KENTUCKY (First Reading)

ORDINANCE NO. 2024-11 AN ORDINANCE ACCEPTING THE BID OF OWEN ELECTRIC COOPERATIVE, INC. AS THE HIGHEST AND BEST BIDDER UNDER ORDINANCE NO. 2024-04 (First Reading)

ANNOUNCEMENTS

Mayor Solomon announced the Caucus Meeting will be on Monday June 17, 2024. The next Regular Commission Meeting will be held on Monday July 1, 2024. Both meetings will be at the city building 1843 Bristow Drive Union, Kentucky.

EXECUTIVE SESSION

Mayor Solomon explained the need to go into executive session citing KRS 61.810 (b) Deliberations on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

Commissioner Ramage made a motion to enter executive session at 7:03 PM and Commissioner Bine seconded that motion. **Motion approved 4-0.**

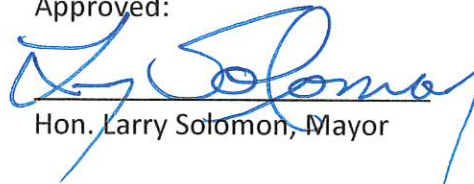
After discussion Mayor Solomon asked for a motion to exit executive session at 7:34 PM. Commissioner Garner made a motion and Commissioner Bine seconded that motion. **Motion approved 4-0.**

Mayor Solomon announced that no action was taken during the executive session.

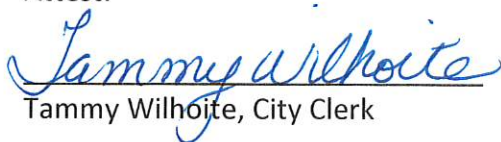
ADJOURNMENT

Mayor Solomon asked for a motion to adjourn. Commissioner Garner made a motion and Commissioner Ramage seconded that motion. The meeting adjourned at 7:34 PM. **Motion approved 4-0.**

Approved:


Hon. Larry Solomon, Mayor

Attest:


Tammy Wilhoite, City Clerk