



# BOONE COUNTY SHERIFF INSPECTION FORM AND PERMIT APPLICATION GOLF CART USE ON DESIGNATED CITY OF UNION ROADWAYS

*Please Print, Complete General Information Section and Bring this Form to Inspection*

## GENERAL INFORMATION

Inspection of Golf Carts to be used on Designated City Roadways are performed at the Boone County Administration Building and the Florence City Building in the County Clerk's Office or by contacting 859-334-2175. Inspection fee of \$5 will apply; \$10 additional fee for offsite inspections. A completed inspection form and permit application must be submitted to the City of Union Building at 1843 Bristow Dr., Union, KY 41091 to obtain a permit. No fee for permit is required.

<b>Name</b>		<b>Date</b>	
<b>Address</b>			
<b>Contact Number</b>		<b>E-Mail Contact</b>	
<b>Golf Cart Serial Number</b>		<b>Model</b>	<b>Color</b>

**For Inspector Use ONLY**

The Golf Cart with serial number listed above has been inspected with results as follows:

<b>A. Meets statutory definition of "GOLF CART"</b>			
1. Designed for transportation of players or maintain equipment on a golf course	_____ Meets	_____ Does Not	
2. Minimum of 4 wheels	_____ Meets	_____ Does Not Meet	
3. Designed to operate not more than thirty-five (35) mph	_____ Meets	_____ Does Not Meet	
<b>B. Golf Cart is equipped with the following:</b>			
1. Headlamps	_____ Meets	_____ Does Not Meet	
2. Tail Lamps	_____ Meets	_____ Does Not Meet	
3. Stop Lamps	_____ Meets	_____ Does Not Meet	
4. Front and rear turn signals	_____ Meets	_____ Does Not Meet	
5. One (1) red reflex reflector on each side of golf cart	_____ Meets	_____ Does Not Meet	
6. One (1) red reflex reflector on rear of golf cart	_____ Meets	_____ Does Not Meet	
7. Exterior mounted mirror on driver's side	_____ Meets	_____ Does Not Meet	
8. Exterior mounted mirror on passenger side OR interior mirror	_____ Meets	_____ Does Not Meet	
9. Parking brake	_____ Meets	_____ Does Not Meet	
10. Seatbelt at each designated seating position	_____ Meets	_____ Does Not Meet	
11. Horn	_____ Meets	_____ Does Not Meet	

**NOTES:**

<b>Inspector Name</b>		<b>Inspector Number</b>	
<b>Signature</b>		<b>Date</b>	



## Golf Cart Permit Application For Golf Cart Operation on Approved City Roadways

<b>GENERAL INFORMATION</b>			
Application for Issuance of a Permit for operation of a golf cart should be submitted in person or by mail to the City of Union; 1843 Bristow Drive, Union, KY 41091. Application must be accompanied by a signed copy of the Boone County Sheriff's Inspection Form. Please complete information below.			
Name		Date	
Address			
Contact Number		E-Mail Contact	
Golf Cart Model		Golf Cart Serial Number	
Signature of Requestor			
<b><i>Please Attach Sheriff's Inspection Form to Application</i></b>			
<b><i>Requirements for Use of Golf Cart on Approved City of Union Roadways</i></b>			
<ol style="list-style-type: none"> <li>1. The roadway on which the golf cart is to be operated must be an "Approved City Roadway" – Approved City Roadways are listed in the City of Union Code of Ordinances;</li> <li>2. The golf cart must meet the requirements for the definition of a golf cart and have all required safety equipment as outlined in state law. A list can be found at <a href="https://www.boonecountyky.org/residents/">https://www.boonecountyky.org/residents/</a></li> <li>3. The golf cart must be inspected by the Boone County Sheriff's Department;</li> <li>4. Golf Cart must display a permit issued by the City of Union;</li> <li>5. Golf Cart must display a slow-moving vehicle emblem in compliance with KRS 189.820;</li> </ol>	<ol style="list-style-type: none"> <li>6. Golf Cart must be insured in compliance with KRS 304.39-080 by the owner or operator, and the proof of insurance shall be inside the golf cart at all times of operation on a public roadway;</li> <li>7. Golf Cart may be operated only between sunrise and sunset;</li> <li>8. Golf Cart may only be operated by a person with a valid operator's license in his or her possession;</li> <li>9. Golf cart may not cross any roadway at an intersection where the roadway being crossed has a posted speed limit of more than thirty-five (35) miles per hour or any state route;</li> <li>10. Be operated only on a designated city roadway approved by the City of Union Commission.</li> </ol>		

***Applications will be reviewed and permits issued when all information is complete.***

***Please visit the [www.cityofunionky.org](http://www.cityofunionky.org) to review all State statute and city ordinance requirements.***

***Sales of Golf Carts – For permit to be valid, Seller must complete a Transfer of Golf Cart Form at the City of Union building for permit to remain valid on transfer.***

<b>City Staff Use Only</b>			
Date Application Received		Permit Issue Date	
Permit Number			
<b>Notes</b>			