



Designation of City Roadway for Golf Cart Operation Application Packet

Introduction

The City of Union Commission has enacted an ordinance to allow citizens to request the approval for the operation of golf carts on certain city roads as permitted by state statute (KRS 189.286). In order to allow operation of Golf Carts on City Roadways, the City must adhere to the restrictions and provisions articulated by state law. These requirements can be found in the state statute and are summarized in this information packet. In order to be approved for the operation of golf carts, citizens must apply for the designation allowing for golf carts. Only after adopted by the City of Union Commission may the operation of golf carts be permitted.

State Statutory Requirements

A. State law defines ‘Golf Cart’ as any self-propelled vehicle that:

- (1) Is designed for the transportation of players or maintaining equipment on a golf course, while engaged in the playing of golf, supervising the play of golf, or maintaining the condition of the grounds on a golf course;
- (2) Has a minimum of four (4) wheels;
- (3) Is designed to operate at a speed of not more than thirty-five (35) miles per hour;
- (4) Is designed to carry not more than six (6) persons, including the driver;
- (5) Has a maximum gross vehicle weight of two thousand five hundred (2,500) pounds;
- (6) Has a maximum rated payload capacity of one thousand two hundred (1,200) pounds; and
- (7) Is equipped with the following:
 - a. Headlamps;
 - b. Tail lamps;
 - c. Stop Lamps;
 - d. Front and rear turn signals;
 - e. One (1) red reflex reflector on each side as far to rear as practicable, and one (1) red reflex reflector on the rear;
 - f. An exterior mirror mounted on the driver’s side of the vehicle and either an exterior mirror mounted on the passenger’s side of the vehicle or an interior mirror;
 - g. A parking brake;
 - h. For each designated seating position, a seatbelt assembly that conforms to the federal motor vehicle safety standard provided in 49 C.F.R. sec. 571.209; and
 - i. A horn that meets the requirements of KRS 189.080.

B. In order to be operated on a City Roadway, a golf cart shall:

- (1) Be issued a permit for the golf cart by the city;
- (2) Display a sticker or permit that identifies that the golf cart is allowed to be operated on specific roadways within the city;
- (3) Be inspected by a certified inspector designated by the Boone County Sheriff's office and certified through the Department of Vehicle Regulation to ensure that the golf cart complies with the requirements of this section. The inspection fee under this paragraph shall be five dollars (\$5.00) if the inspection occurs at the sheriff's inspection site or ten dollars (\$10.00) per trip charged if it becomes necessary for the certified inspector to travel to the site of the golf cart rather than having the golf cart brought to the sheriff's inspection site;
- (4) Display a slow-moving vehicle emblem in compliance with KRS 189.820;
- (5) Be insured in compliance with KRS 304.39-080 by the owner or operator, and the proof of insurance shall be inside the golf cart at all times of operation on a public roadway;
- (6) Be operated only between sunrise and sunset;
- (7) Be operated by a person with a valid operator's license in his or her possession;
- (8) Be restricted such that the operation of a golf cart does not cross any roadway at an intersection where the roadway being crossed has a posted speed limit of more than thirty-five (35) miles per hour (25 MPH as approved by the City of Union Commission) and does not cross any state route that has been prohibited by the Kentucky Transportation Cabinet;
- (9) Be operated only on a designated county roadway approved by the City of Union Commission and listed in the City of Union Code of Ordinances.

Process for Designation of City Roadway for Golf Cart Operation in the City of Union

A. Any citizen may request the addition of the city roadway on which they reside as a "designated city roadway" by completing an Application for Designation of City Roadway for Golf Cart Operation (herein referred to as "Application") and submitting the "Application" at the Union City building (1843 Bristow Dr, Union, KY 41091) or e-mailed to the City Administrator at amys@cityofunionky.org. The roadway requested must meet all requirements set forth in this chapter. Every "Application" must include a petition signed by no fewer than ten (10) separate/unique owners of property (or 50% of separate/unique owners of property for roadways with fewer than 20 properties) on the street/roadway to be impacted. The City of Union Commission shall consider the "Application" and the recommendation of staff and may grant approval or disapproval of the "Application".

B. Any citizen, group of citizens or neighborhood homeowners association may request the addition of multiple county roadways within a neighborhood as "designated city roadways" by completing an Application for Designation of City Roadway for Golf Cart Operation (herein referred to as "Application") which shall provide the names of the roadways requested and submitting the "Application" at the Union City building (1843 Bristow Dr, Union, KY 41091) or e-mailed to the City Administrator at amys@cityofunionky.org. Every "Application" must include a petition signed by no fewer than twenty-five (25) separate/unique owners of property (or 50% of the total number of properties, rounded down if necessary to the nearest whole number, for neighborhoods with fewer than 50 properties) from the streets/roadways to be impacted. The City of Union Commission shall consider the "Application" and the recommendations of staff and may grant approval or disapproval of the "Application" in whole or in part.

To summarize the process for Designation of City Roadway for Golf Cart Operation in the City of Union:

Step 1: Complete a *Designation of City Roadway for Golf Cart Application*;

Step 2: Obtain the required number of signatures as noted above;

Step 3: Submit completed application to the City of Union at 1843 Bristow Dr., Union, KY 41091 or email to amys@cityofunionky.org.

Step 4: City staff review and recommendation;

Step 5: Consideration and Decision by the City of Union Commission.

Requirements for Golf Carts to Operate on Designated City Roadways

In order to be operated on Designated City Roadways, Golf Carts must meet the following:

1. Be equipped with the following:
 - a. Headlamps;
 - b. Tail lamps;
 - c. Stop Lamps;
 - d. Front and rear turn signals;
 - e. One (1) red reflex reflector on each side as far to rear as practicable, and one (1) red reflex reflector on the rear;
 - f. An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror;
 - g. A parking brake;
 - h. For each designated seating position, a seatbelt assembly that conforms to the federal motor vehicle safety standard provided in 49 C.F.R. sec. 571.209; and
 - i. A horn that meets the requirements of KRS 189.080.
2. Be inspected by a certified inspector designated by the Boone County Sheriff's office and certified through the Department of Vehicle Regulation to ensure that the golf cart complies with the requirements of this section. An inspection fee of \$5.00 dollars will be charged for inspections that occur at the designated inspection site and \$10.00 for inspections that require travel.
3. Be issued a permit by the city following inspection (No Cost and issued one time for the life of the Golf Cart)
4. Display the permit on the golf cart demonstrating the golf cart is allowed to be operated on approved city roadways.
5. Display a slow-moving vehicle emblem in compliance with KRS 189.820.
6. Be insured in compliance with KRS 304.39-080 by the owner or operator, and the proof of insurance shall be inside the golf cart at all times of operation on a public roadway.
7. Be operated only between sunrise and sunset.

8. Be operated by a person with a valid operator's license in his or her possession.
9. Be operated only on a designated city roadway approved by the City of Union Commission.

Additional Information Related to Golf Carts Operating on Designated City Roadways

1. Any person operating a golf cart on a public roadway shall be subject to all traffic regulations of KRS Chapter 189 and any other applicable provisions of this Code of Ordinances pertaining to the operation of vehicles upon city streets and roadways.
2. Golf Carts are not permitted to be parked on or across a city roadway, sidewalk or multi-use pathway.
3. An officer is authorized to have a towing service remove any golf cart or other self-propelled means of transportation from a city roadway to a storage facility when not operating with a valid permit as required in this article, not possessing an element required by state statute or city ordinance, when parked upon a city roadway, sidewalk or multi-use path or otherwise not in conformity with state statute or city ordinance.
4. The provisions of these sections do not apply to a golf cart that is not used on a public roadway except to cross a roadway while following a golf cart path on a golf course or to a motorized disability access vehicle or a battery operated unit which serves the sole purpose as a child's toy and not for transportation
5. Any person violating the provisions of this article shall, upon conviction of a first offense shall be guilty of a violation and be fined not less than one hundred dollars (\$100.00) and not more than two hundred fifty dollars (\$250.00). Any person convicted of a subsequent violation of this article within two (2) years of a prior conviction under this article, shall be fined not less than two hundred fifty dollars (\$250.00) nor more than five hundred dollars (\$500.00)

All Roadways Approved for the Operation of a Golf Cart are listed in the City of Union Code of Ordinances.