



**CAUCUS/COMMISSION MEETING
OCTOBER 21, 2024 – 6:00 PM
1843 BRISTOW DRIVE
UNION, KY 41091**

CALL TO ORDER

Mayor Solomon called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Solomon led all attendees in the Pledge of Allegiance.

ROLL CALL

A quorum was present, and a roll call was taken. Mayor Larry Solomon, Commissioner Jeremy Ramage, Commissioner Brian Garner, and Commissioner Doug Bine. Commissioner John Mefford was absent.

MAYOR COMMENTS

Mayor Solomon gave an update there is a signed contract for the old Kroger building on US Highway 42. The Boone County Board of Education will develop a preschool that will service four hundred Boone County students and fifty staff members. The completion date is expected for the 2025/2026 school year.

Braxton Brewery is expected to open at the end of November 2024.

Mayor Solomon attended the Ohio-Kentucky-Indiana (OKI) Regional Council of Governments quarterly meeting. He mentioned they are working with area Planning Commissions to develop a dashboard for their website that will provide housing data that can be used for the cities and counties. The information should be available later this month.

DISCUSSION

City Building Security

Public Works Director (PWD) Paul Kremer discussed security of the new city building. There was continued discussion of what type of glass to install around the clerk's area in the front of the building. The commission decided to continue the discussion after the cost of the glass has been determined.

Interior Design Updates

Representatives from Summit Engineering + Architects presented to the commission samples of flooring, walls, and lighting to be considered for the main hallway, commission room and throughout the building. After discussion and review of the material options the commission agreed on the material selections presented in option number two (including Mountain Rock carpet, “trail/riverbed” design of the hallway, updated Commission wall and ceiling design with recessed lights.

Park Restrooms

Jack McGlasson, Senior Associate with MKSK explained Kentucky Division of Pools has a distance requirement for restrooms to the proximity of wet play areas. The restroom will be relocated to another area of the park from the original design plan so they will be within 150 feet of the wet play area.

Sean Mathews, Senior Architect Summit Engineering + Architects presented the new location of the restroom to the commission and reviewed the option to include a second restroom in the park.

Park Lighting

Mr. McGlasson discussed lighting in the park and presented four lighting options for the commission to consider.

- Option 1 no lighting.
- Option 2 parking lot + structure lighting.
- Option 3 parking lot + structure + path lights.
- Option 4 parking lot + structure + path lights + event lighting.

Commissioner Ramage inquired about the usage of solar lights in the park. Mr. McGlasson will explore the cost difference between solar and light emitting diode (LED) lights.

The Commission agreed on lighting Option 3 that will include lighting the parking lot + structure + path lights with consideration to solar lights for the main pathway.

Mr. McGlasson discussed the grade plan for the main lawn of the park. He mentioned the overall slope is very flat, about three percent grade. The slope of the stage will be elevated two feet.

Brilliance Avenue Extension -West

CAO Safran discussed the extension of Brilliance Avenue West. The two-lane road would connect from US Highway 42 to Old Union Road. The proposed sidewalk would be on the same side of the park ending and connecting at the last walking path in the park. Funds to extend the road would come from Municipal Road Aid (MRA), and public works budget, separate from what has already been approved for the park/city building project.

The question of extending the road was presented at the Park Advisory Committee meeting and there was a unanimous agreement that the connection would be a good idea.

Commissioner Garner mentioned he does not have an issue with using (MRA) and Public Works funds for the road extension. He feels it is important when discussing the overall project budget the cost of the road should be included.

Commissioner Garner is undecided on extending the road, he would like to decide after the cost is determined.

Commissioner Ramage mentioned the installation of an island would be a good traffic calming measure. He does not feel there should be speed humps installed.

Commissioner Ramage is in support of the road. He would like the cost included in the overall park project. He also inquired how the road will affect the potential installation of a traffic light on US Highway 42. He would like to know if Kentucky Transportation Cabinet (KYTC) will require a traffic light if the road is extended.

Mayor Solomon is in support of the road. He does not feel the road would be heavily used outside of city events. He feels it is an important piece to the project to have the connection. Mayor Solomon does not feel a traffic study is necessary unless KYTC requires one.

Mayor Solomon suggested once the cost is determined the commission will take a vote at a future meeting.

Commissioner Bine is in support of the road to give better access to the park from both sides of the city. He feels it would be easier to complete the extension now during the construction of the park project instead of waiting to complete at a later time.

CAO Safran will reach out to KYTC to see if a traffic light would be required with the extension of Brilliance Avenue West.

Union Town Square Timeline

PWD Kremer discussed the timeline for the project over the next six months.

- November 15, 2024 – Design development should be confirmed.
- Construction documents/bid specs will be prepared and ready March/April 2025.
- Tree clearing bid opening December 2024.
- Trees removal should begin January 2025.

ANNOUNCEMENTS

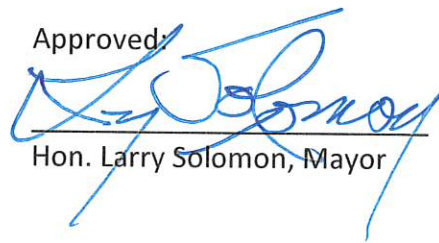
Mayor Solomon announced there will be a Regular Commission meeting Monday November 4, 2024, at 6:00 PM. Mayor Solomon also stated the next Caucus/Commission meeting will be held on Monday November 18, 2024, 6:00 PM both meetings will be at the city building 1843 Bristow Drive Union, Kentucky.

ADJOURN

Mayor Solomon asked for a motion to adjourn. Commissioner Ramage made a motion and Commissioner Bine seconded that motion. The meeting adjourned at 7:37 PM.

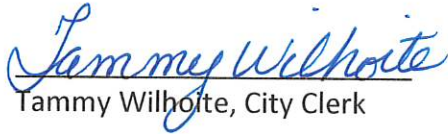
Motion approved 4-0

Approved:



Hon. Larry Solomon, Mayor

Attest:



Tammy Wilhoite, City Clerk