



**REGULAR COMMISSION MEETING MINUTES
NOVEMBER 4, 2024 – 6:00 PM
1843 BRISTOW DRIVE
UNION, KY 41091**

CALL TO ORDER

Mayor Solomon called the Regular Commission Meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

Mayor Solomon led all attendees in the Pledge of Allegiance.

ROLL CALL

A quorum was present, and a roll call was taken. Mayor Larry Solomon, Commissioner Brian Garner, Commissioner Jeremy Ramage, and Commissioner Doug Bine. Commissioner John Mefford was absent.

APPROVAL OF MINUTES

Mayor Solomon asked for approval of October 7, 2024, Regular Commission Meeting minutes. Commissioner Garner made a motion and Commissioner Bine seconded that motion.

Motion approved 4-0

Mayor Solomon asked for approval of the October 21, 2024, Caucus Meeting minutes. Commissioner Ramage made a motion and Commissioner Garner seconded that motion.

Motion approved 4-0

VISITORS WISHING TO SPEAK

Mayor Solomon asked if there was anyone wishing to speak. No one had any issues to be addressed.

MAYOR/COMMISSIONER COMMENTS

Mayor Solomon mentioned Braxton Brewery will have their grand opening/ribbon cutting later in November 2024.

FINANCIAL REPORT

Commissioner Ramage provided an update to the Commission on the month of October financial report which included “the bills to be paid” and the balance sheet. Everything looked to be in order. Interest rates are at 4.6%. Commissioner Ramage asked for a motion to approve

the profit and loss, including paying the bills for the month of October. Mayor Solomon made a motion and Commissioner Bine seconded that morion. **Motion approved 4-0**

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Commissioner Bine mentioned there were no recent updates.

PUBLIC WORKS COMMITTEE REPORT

Commissioner Garner discussed the current sidewalk ordinance that was passed in 2021. The Public Works Committee would like to revisit the ordinance to simplify the process and have more consistency. Since the ordinance was passed there has been no enforcement.

Commissioner Garner made suggestions on how to move forward with sidewalk repairs. One option he gave was enforcing sidewalk repairs with the responsibility on the homeowner and if the repairs are not made, the city would make the repairs and have the option to place a lien on the home if payment was not received. The other option would be to have a grant program to assist with making repairs. Sidewalk repairs have cost the city between \$10,000 and \$15,000 a year in the past.

Commissioner Ramage mentioned that previous discussions by the commission determined most often sidewalk damage was due to homeowners using salt on the apron area of their driveway.

Commissioner Bine suggested the ordinance needs to be revisited. He does not feel sidewalk damage is always a direct cause from the homeowner using salt. The city also salts streets which can end up on the sidewalk.

Mayor Solomon mentioned the current ordinance places the responsibility of sidewalk repairs on the homeowner. He feels there would be a benefit to the city if there was a program offering to pay fifty percent to the homeowner for sidewalk repair.

Mayor Solomon stated city staff will review the current sidewalk ordinance; there will be further discussion at the November caucus meeting.

Publics Works Director Kremer mentioned there will be a ribbon cutting ceremony November 6, 2024, at 3:00 PM for the opening of Brilliance Avenue Extension.

COMMUNICATIONS COMMITTEE REPORT

Communications Coordinator Jaime Lyons mentioned the photography contest ended October 31; the winners will be announced in the coming weeks.

Breakfast with Santa will be December 7, 2024, 8:30 AM to 10:30 AM at Union Fire Protection District.

ADMINISTRATOR'S REPORT

City Administrator Amy Safran mentioned the city is still in the process of finding a new payment gateway service for online property tax payments. Residents can pay in office with a credit card, cash, and check. The city mailed out just under 2700 tax bills and just over 2500 have been paid in the last month.

The pilot bills for Union Promenade properties have been mailed and will be due at the end of November. The expected revenue for the city is approximately \$9000.

There will be updates for Union Town Square at the caucus meeting on November 18.

Public Works Director Kremer discussed the glass that will go around the clerk's area at the new city building. There are four options to choose from including.

- Option 1 – Protection level UL1
- Option 2 – Protection level UL2
- Option 3 – Protection level UL3
- Option 4 – Laminated glass

After discussion, the commissioners decided on option number one. Mayor Solomon made a motion to have option number one protection level UL1 to be installed around the clerk's area of the new city building. Commissioner Ramage seconded that motion. Commissioner Bine voted aye, Commissioner Ramage voted aye, Commissioner Garner voted nay, and Mayor Solomon voted aye. **Motion approved 3-1**

City Administrator Safan made the commission aware of a request made to Boone County Commissioner Brewer from a resident on Penrose Way who is wanting to build a detached garage and driveway in the front of their property. The residents were already notified by Boone County Planning and Zoning Code Enforcement they would not be permitted to build the garage on their front property; one of the reasons for the decision included the requirement of a minimum set back of one hundred feet from US Highway 42. Attorney Voss will send a letter on behalf of the City confirming subdivision regulations and the denial of the request.

Commissioner Garner questioned if anyone had updated information on the Grammas Development moving forward with their project on US Highway 42 and Brilliance Avenue.

Attorney Voss mentioned he was informed by the attorneys for Grammas Development they were planning to move forward with the retail portion of the project.

LEGISLATION/ATTORNEY'S REPORT

Municipal Orders

MUNICIPAL ORDER NO. 2024-26 A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO

EXECUTE AN INSTALLATION AND MAINTENANCE AGREEMENT WITH THE TRANSPORTATION CABINET, DEPARTMENT OF HIGHWAYS, BOONE COUNTY URBAN FOREST COMMISSION AND THE CITY OF UNION, KENTUCKY

CAO Safran explained the city commission had previously approved the contribution of a \$40,000 payment for planting and maintenance of trees for the Boone County Beautification project on Mt. Zion Road.

Mayor Solomon confirmed the city has budgeted \$40,000 for a one-time payment of the trees and maintenance.

Mayor Solomon asked for a motion to approve Municipal Order 2024-06.

Commissioner Ramage made a motion and Commissioner Bine seconded that motion. **Motion approved 4-0**

Ordinances

ORDINANCE NO. 2024-16 AN ORDINANCE AMENDING § 32.21 OF THE CITY OF UNION CODE OF ORDINANCES ESTABLISHING A CHANGE IN THE CITY COMMISSION AND CAUCUS MEETINGS DUE TO HOLIDAYS FOR THE CITY OF UNION, KENTUCKY (First Reading)

ANNOUNCEMENTS

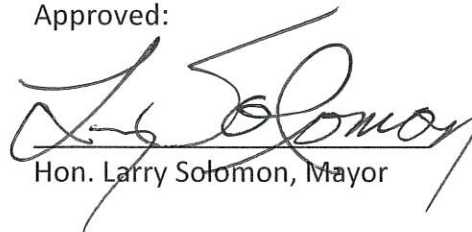
Mayor Solomon announced the Caucus Meeting will be on Monday November 18, 2024. The next Regular Commission Meeting will be held on Monday December 2, 2024. Both meetings will be at the city building 1843 Bristow Drive Union, Kentucky.

ADJOURNMENT

Mayor Solomon asked for a motion to adjourn. Commissioner Ramage made a motion and Commissioner Garner seconded that motion. The meeting adjourned at 6:44 PM.

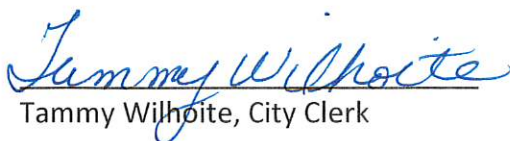
Motion approved 4-0.

Approved:



Hon. Larry Solomon, Mayor

Attest:



Tammy Wilhoite, City Clerk